



Britton Deerfield Schools

COVID-19 Preparedness and Response Plan

(Executive Order 2020-142 District Preparedness Plan)
Original approval date: August 10, 2020; last updated
September 29, 2020; last updated December 21, 2020

Name of District: Britton Deerfield Schools

Address of District: 201 College Ave., Britton, MI 49229

District Code Number: 46050

Web Address of the District: www.bdschools.us

Name of Intermediate School District: Lenawee Intermediate School District

Name of Authorizing Body (if applicable): Britton Deerfield Board of Education

Preparedness Plan Introduction

Governor Whitmer's [Executive Order 2020-142](#) "provides a structure to support all schools in Michigan as they plan for a return of preK-12 education in the fall. Under the order, school districts must adopt a COVID-19 Preparedness and Response Plan laying out how they will cope with the disease across the various phases of the [Michigan Safe Start Plan](#). In turn, the accompanying Michigan Return to School Roadmap offers a guide to the types of safety protocols appropriate during each phase. There's no one-size-fits-all solution: What works in Lansing may not work in Sault Sainte Marie. Districts will retain the flexibility to tailor their instruction to their particular needs and to the disease conditions present in their regions." (EO-2020-142)

Each district (public, public school academy (PSA), nonpublic, and intermediate school district (ISD) that educates preK-12 students) shall submit a single completed Assurance Document and Preparedness Plan to its Board in time for approval by August 15 or seven days before the first day of school, whichever comes first. This template, when completed, serves as a single Assurance Document and Preparedness Plan.

The Preparedness Plan will be collected by the Intermediate School District for public school districts, the authorizing body for public school academies, or the chief/designated school administrator for nonpublic schools for transmission to the State Superintendent of Public Instruction and State Treasurer by August 17, 2020. Additionally, this Preparedness Plan must be posted on the district's/PSA's, or nonpublic school's public website home page no later than August 17, 2020. A single application should be filed by the district rather than multiple applications for individual schools within a district.

Preparedness Plan Assurances

The District agrees to meet all of the following requirements of Executive Order 2020-142

- ✓ The District assures that when it provides in-person instruction to its students without disabilities, the district must also provide in-person instruction to its students with disabilities, consistent with their individualized education programs (IEPs).
- ✓ The District assures that when schools are closed to in-person instruction, districts must strive in good faith and to the extent practicable, based upon available resources, technology, training, and curriculum, as well as the circumstances presented by COVID-19, to provide equal access to any alternative modes of instruction to students with disabilities from birth through age 26. This assurance includes the provision of auxiliary services under section 1296 of the Revised School Code, MCL 380.1296.
- ✓ The District assures that while any state of emergency or disaster related to the COVID-19 pandemic continues, it shall comply with guidance from the United States Department of Education, including its Office of Civil Rights and Office of Special Education and Rehabilitative Services, and the Michigan Department of Education concerning the delivery of alternative modes of instruction to students with disabilities in light of the impact of COVID-19.
- ✓ The District assures that it shall, to the extent practicable and necessary, make individualized determinations whether, and to what extent, compensatory services may be needed for students with disabilities in light of the school closures during the 2019–2020 school year.
- ✓ The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will close its buildings to anyone except: (a) District employees or contractors necessary to conduct minimum basic school operations consistent with a Preparedness Plan, including those employers or contractors necessary to facilitate alternative modes of instruction, such as distributing materials and equipment or performing other necessary in-person functions. (b) Food-service workers preparing food for distribution to students or their families. (c) Licensed child-care providers and the families that they serve, if providers follow all emergency protocols identified by the state.
- ✓ The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will suspend athletics, after-school activities, inter-school activities, and busing.
- ✓ The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will provide for the continued pay of school employees while redeploying staff to provide meaningful work in the context of the Preparedness Plan, subject to any applicable requirements of a collective bargaining agreement.
- ✓ The District assures that in **Phases 1, 2, or 3** of the *Michigan Safe Start Plan* it will provide for the continuation of food distribution to eligible students.
- ✓ The District assures that during **Phase 4** of the *Michigan Safe Start Plan* it will prohibit indoor assemblies that bring together students from more than one classroom.
- ✓ The District assures cooperation with the local public health department if a confirmed case of COVID-19 is identified, and agrees to collect the contact information for any close contacts of the affected individual from two days before he or she showed symptoms to the time when he or she was last present in school.

Preparedness Plan

Every district must develop and adopt a COVID-19 Preparedness and Response Plan (“Preparedness Plan”) that is informed by [Michigan’s 2020-21 Return to School Roadmap](#) (“Return to School Roadmap”) from the COVID-19 Task Force on Education and Return to School Advisory Council.

In accordance with Executive Order 2020-142 a plan must include all the following parts:

- A. The policies and procedures that the District will follow when the region in which the district is located is in **Phase 1, 2, or 3** of the *Michigan Safe Start Plan*.
 1. Describe how the district will offer alternative modes of instruction other than in-person instruction and a summary of materials each student and the student’s parents or guardians will need to meaningfully access the alternative modes of instruction included in the Preparedness Plan. If the Preparedness Plan relies on electronic instruction, the Preparedness Plan must consider how the district will aid students who lack access to computers or to the internet.

During Phases 1-3 of the Michigan Safe Start Plan, Britton Deerfield Schools will support student engagement and learning through a variety of remote means based on the availability of equipment, materials, and internet service, as well as the individual skills and abilities of the student. Each teacher, or program will develop a specific learning plan that provides and allows for both electronic and non-electronic means of instruction, learning, and engagement. The platform used in all of Britton Deerfield Schools for remote learning will be GOOGLE Classroom. Virtual learning options will be made available to families through the administration and a third-party contracted educational service vendor.

The specific learning plans will include and describe at least the following items: learning goals and student expectations; curriculum outline; online or other resources recommended or required; learning management systems utilized; and student engagement activities, assessments, and feedback strategies that are relevant to the content and age-appropriateness of the students. The plan will also layout a proposed schedule of when students will be expected to participate in group and/or individual learning activities. Learning plans will be subject to change as needed at the discretion of the program instructor and school administration.

For those students who have access to an internet-capable device and internet service, student learning and engagement will occur through the use of instructional videos, video conferencing, online lesson delivery, and online assignments and assessments. Connected students will be provided with educational activities through the online learning management tool—GOOGLE Classroom. This learning management system (LMS) will provide students with targeted, differentiated learning. Students will also be encouraged to participate in project-based learning activities that allow for independence, while still making progress toward program and individual learning objectives.

The district will conduct surveys to determine what electronic devices and internet service students have access to, and will make reasonable effort to provide an internet-capable device and/or internet service hotspot to those students who do not have such. The device and/or internet hotspot will be made available on a temporary basis, and will be available to families at little or no cost to the student/family for their use during periods of remote instruction/learning. Students who qualify for free lunch will be given a device at no cost. Students who are eligible for a reduced lunch cost will pay a small monthly fee, and students who are selecting to utilize the device for ease and convenience, but who do not qualify for free or reduced lunch will pay the entirety of the device fee.

For those students who do not have access to a device or internet service, and for whom the district was unable to provide a device or internet service due to such not being feasible under the circumstances, student learning and engagement will occur through the provision of written instructional materials, written assignments, and follow-up telephone calls between the student and instructor (or in some cases a learning or teaching assistant). Written instructional materials will be distributed to parents/guardians either via mail or another delivery service, dropped off on the student’s porch, or made available for pick-up utilizing proper social distancing measures.

Britton Deerfield staff will maintain frequent communication with students through both digital and written means (when a student does not have access to a device and/or internet service). These may include email, Google's Education Suite tools, video conferencing, and telephone. A priority has been placed on student engagement and connection with BD personnel as well as other students with a goal of supporting the whole-child through these challenging times.

The district will provide pencils, pens, crayons, markers, paper, and similar basic supplies to those students who do not have the materials that are necessary to actively participate in their program/classroom's learning plan.

The district's individual classroom/program learning plans will be provided to each student and family in their home language. Parents and students will be provided with opportunities to provide both formal and informal feedback to program instructors as well as school administrators throughout the course of the school year. Feedback provided to the District will be used to further shape and refine the classroom/program learning plan to ensure maximum effectiveness for all students.

Britton Deerfield Schools will rely on the Michigan Department of Education and other external organizations and entities for the provision of high-quality digital and other resources that can aid in the provision of remote learning to students. The district will also maintain regular contact with, and monitor the actions of, other school districts within the region and State to collect information and ideas about instructional and student engagement and feedback best practices that could be incorporated into the district's classroom/program learning plans.

To ensure student instruction is sufficiently differentiated to meet the individual needs of each student, BD will conduct an assessment (capable of being administered through electronic and/or other distance means) with each student early-on in the 2020-2021 school year to gain understanding of where the student is academically and to help inform instructional decisions for each student.

To the extent feasible, supports, services, and accommodations will be provided to each student requiring such. For each student with an Individualized Education Program (IEP), a section 504 plan, or another individualized plan, the student's team will work collaboratively to develop strategies for how best to allow the student to continue his/her learning and receive necessary services under the circumstances associated with remote learning. This may include the provision of tele-therapy services. To the extent feasible, the district, along with collaboration with the LISD, will provide assistive technology to those students who require such as described in the student's IEP or section 504 plan.

B. The policies and procedures that the District will follow when the region in which the District is located is in **Phase 4** of the Michigan Safe Start Plan. Those policies and procedures must, at a minimum, include:

1. **Face coverings** (p. 22)

- a. Please describe how the district will implement **requirements** for facial coverings that at a minimum require the wearing of face coverings, except during meals and unless face coverings cannot be medically tolerated, for:
 - i) All staff and all students in grades preK-12 when on a school bus.
 - ii) All staff and all students in grades preK-12 when in indoor hallways and common areas.
 - iii) All staff when in classrooms.
 - iv) All students in grades 6 and up when in classrooms.
 - v) All students in grades kindergarten through grade 5 unless students remain with their classes throughout the school day and do not come into close contact with students in another class.

Britton Deerfield Schools will require all students who are medically able, preK-12 (excluding students who are two years of age or under, but including adult students who are developmentally capable of wearing a facemask), to wear a facemask while present on a BD school bus or within another school vehicle. Students may elect to provide their own reusable cloth facemask that covers both their mouth

and nose or may elect to wear a disposable, basic facemask provided by the district. Disposable facemasks will be made available in child and adult sizes on each Britton Deerfield school bus and within each district owned/operated vehicle responsible for transporting students. Those students who have provided the administration with written documentation from a healthcare provider (whose scope of practice allows them to make that determination) describing why the student is medically unable to wear a face covering will not be required to wear a face covering.

All students who are medically able, preK-12 (excluding students who are two years of age or under, but including adult students who are developmentally capable of wearing a facemask), will be required to wear a facemask throughout the duration of the school day. (when in indoor hallways and other common areas within Britton Deerfield buildings and while engaged in any BD-sponsored activity while in another indoor space.) Students may elect to provide their own reusable cloth facemask that covers both their mouth and nose or may elect to wear a disposable, basic facemask provided by the district. Disposable facemasks will be made available in child and adult sizes within each building and at BD-sponsored activities off-site. Those students who have provided the administration with written documentation from a healthcare provider (whose scope of practice allows them to make that determination) describing why the student is medically unable to wear a face covering will not be required to wear a face covering.

All Britton Deerfield students in 6th – 12th grades who are medically able will be required to wear a facemask while in classrooms, laboratories, and other instructional areas. Students may elect to provide their own reusable cloth facemask that covers both their mouth and nose or may elect to wear a disposable, basic facemask provided by the district. Disposable facemasks will be made available in child and adult sizes within each building and at BD-sponsored activities off-site. Those students who have provided the administration with written documentation from a healthcare provider (whose scope of practice allows them to make that determination) describing why the student is medically unable to wear a face covering will not be required to wear a face covering.

BD students in pre K – 5th grades (excluding children 2 years of age and under) or older students for whom a facemask is not developmentally appropriate based upon the student's disability will not be required to wear a facemask while in classrooms, laboratories, and other instructional areas. This is due to concerns raised by the American Academy of Pediatrics (<https://services.aap.org/en/pages/2019-novel-coronavirus-covid-19-infections/clinical-guidance/covid-19-planning-considerations-return-to-in-person-education-in-schools/>) surrounding the developmental appropriateness of facemasks for younger students, particularly as it relates to concerns that this population of students will be more likely to touch their face when being required to wear a facemask for extended periods of time. Additionally, elementary-aged students will be placed in self-contained classrooms where they will not be coming in contact with students from other classrooms throughout the school day, and classroom student counts, which are generally between five and ten students lower than middle and high school classrooms, allow for more physical (social) distancing between students while in the classroom. Parents who wish to have their student wear a facemask at all times, including within the classroom, will be permitted to do so. This information should be relayed to the child's teacher in writing.

All staff members and contracted service providers who are medically able will be required to wear a facemask at all times while present in a district building or while engaged in BD-sponsored activities off-site. Staff members and contracted services providers may elect to provide their own reusable cloth facemask that covers both their mouth and nose or may elect to wear a disposable, basic facemask provided by the district. Disposable facemasks will be made available in adult sizes within each district building and at BD-sponsored activities off-site. Those staff members and contracted services providers who have provided the administration with written documentation from a healthcare provider (whose scope of practice allows them to make that determination) describing why the staff member or contracted service provider is medically unable to wear a face covering will not be required to wear a face covering.

Students, staff members, and contracted service providers using reusable cloth facemasks are responsible for wearing a clean facemask each day. This may be achieved by washing the cloth facemask after each daily use or by wearing a new, clean cloth facemask. Disposable facemasks must

be disposed of at the end of each day, and a new facemask must be worn on the next day. Facemasks must cover the individual's mouth and nose at all times.

No individual is required to wear a face covering while eating a meal.

2. Hygiene

Please describe how you will implement the **requirements** for hygiene protocols from the *Return to School Roadmap* (p. 22-23).

Britton Deerfield Schools will place hand sanitizing devices at the entry points to both buildings, and all individuals will be strongly encouraged to apply hand sanitizer (with at least 60% alcohol) upon entry. Hand sanitizer will also be made available in each classroom, laboratory, meeting room, and office. Furthermore, hand sanitizer will be made available on each BD bus and must be applied to each student, family member, staff member, and contracted service provider upon entering the school bus.

Students and staff will be strongly encouraged to engage in frequent handwashing with soap and water. All students will receive training on how to properly wash their hands following the United States Centers for Disease Control and Prevention (CDC) and signage will be placed throughout both buildings encouraging frequent handwashing. All Britton Deerfield restrooms will display signage that strongly encourages handwashing with soap and water for at least 20 seconds pursuant to CDC guidance.

Signage will be displayed throughout both buildings that encourage students and staff to cough and sneeze into their elbows or cover their nose and mouth with a tissue, to promptly dispose of the tissue, and to wash their hands immediately thereafter using the CDC's recommended handwashing techniques.

All staff members and contracted service providers will be required, and students will be strongly encouraged, to wash their hands every 2-3 hours. Handwashing will be built into student's daily schedules, and instructional staff members and contracted service providers will be expected to engage in handwashing during the same period as students and/or between classes, at meal times, during prep time, etc.

Britton Deerfield staff and contracted service providers will be prohibited from, to the extent feasible, using the personal work area of other individuals and from sharing computers, telephones, writing utensils, and other materials and equipment unless the items are properly sanitized in between users. Equipment such as copy machines and printers in high traffic areas will be sanitized frequently by the custodial/maintenance staff and others, as needed, and individuals will be required to wash their hands or utilize hand sanitizer after using equipment, supplies, or materials that are also used by others, such as a copy machine/printer.

Students will be told not to share their personal items and supplies and, to the extent feasible, adequate supplies and materials will be provided so that students are not required to share such with other students.

Signage will be displayed throughout both Britton Deerfield buildings that encourage students and staff not to share equipment, supplies, and other materials.

The facilities/maintenance department will develop a schedule that requires maintenance/custodial staff to check each handwashing station (including restrooms) and all hand sanitizing stations at least once every four hours to ensure that there is an adequate supply of soap and sanitizer.

3. Cleaning

Please describe how you will implement the cleaning **requirements** for cleaning protocols from the *Return to School Roadmap* (p. 27).

The Britton Deerfield facilities/maintenance department will develop a schedule that requires maintenance/custodial staff to engage in regular cleaning and disinfecting of frequently touched surfaces within district buildings. These include, but are not limited to, light switches, doors, benches, and bathrooms. Cleaning and disinfecting of these areas will occur at least once every four hours using either an EPA-approved disinfectant or a diluted bleach solution.

Staff members and contracted service providers will be encouraged to engage in frequent cleaning and disinfecting of their work areas using either an EPA-approved disinfectant or a diluted bleach solution.

All employees performing cleaning will be issued proper personal protective equipment (PPE) such as vinyl gloves, facemasks, and face shields--as recommended by the CDC. Trash in district buildings will be collected multiple times throughout each day, and disposed of properly by staff wearing vinyl gloves.

Libraries, computer labs, and laboratories in which hands-on-learning occurs will undergo cleaning after each class period using either an EPA-approved disinfectant or diluted bleach solution.

Student desks will be sprayed/wiped down with either an EPA-approved disinfectant or diluted bleach solution after every class period.

Playground and other common-use equipment will undergo regular and routine cleaning.

Each Britton Deerfield classroom, meeting room, and school bus will be provided with a cleaning kit that can be stored in a safe location that is not accessible to children that will include cleaning and disinfecting materials such as EPA-approved cleaning/disinfecting sprays and disposable wipes for use by LISD staff members and contracted service providers as necessary.

4. Athletics

Please describe how you will implement the **requirements** for athletics protocols from the *Return to School Roadmap* (p. 27).

Britton Deerfield Schools will comply with all guidance published by Michigan High School Athletic Association (MHSAA) and the National Federation of State High School Associations (NFHS), including a "phased-in" approach to athletics.

Scrimmages will be eliminated for all fall sports. The only occasions where students from different schools will be together is for official games, matches, meets and competitions. New competition limits in all fall sports were approved to limit the number of teams and individuals at any one competition site. The concept is fall competition will take place as locally as possible with no large-scale events, invitational or tournaments.

Every participant should confirm that they are healthy and without any symptoms prior to any event. All equipment must be disinfected before and after use.

Students, teachers, and staff must use proper hand hygiene techniques before and after every practice, event, or other gathering.

Inter-school competitions may be held provided that facial coverings are worn if school transportation is provided Buses must be cleaned and disinfected before and after every use. Each participant must use a clearly marked water bottle for individual use. There should be no sharing of this equipment or team-drinking bottles. Handshakes, fist bumps, and other unnecessary contact must not occur.

Large scale indoor spectator events are suspended. Large scale outdoor spectator or stadium events

are limited to 100 people, and people not part of the same household must maintain six feet of distance from one another.

Indoor weight rooms and physical conditioning activities that require shared equipment are suspended. Outdoor physical conditioning activities are allowed while maintaining social distancing. All low-risk sports are allowed to begin practice and/or competition as scheduled on August 12.

The new order, which became effective on Friday, Oct. 9, 2020 allows for increased gathering numbers for indoor and outdoor events in all regions of the state.

1. The effective date of this new guidance under EO 183 is Friday, October 9.
2. Social distancing MUST be followed at all times for everyone except athletes involved in active participation during the contest. There is no change to the face covering requirements under EO 153 (for all non-athletes) and EO 180 (for all athletes).
3. If an indoor event is in a fixed indoor seating venue (gymnasium or pool), 20% of seating capacity is allowed for up to 500 spectators. If your gymnasium seats 2,500 or more, you would be able to sell 500 spectator tickets. If your gymnasium seats less than 2,500, take 20% of your maximum capacity to determine the number of allowed spectators.
4. If an outdoor event is in a fixed outdoor seating venue (football or soccer stadium), 30% of seating capacity is allowed for up to 1,000 spectators. If your stadium seats 3,333 or more, you would be able to sell 1,000 spectator tickets. If your stadium seats less than 3,333, take 30% of your maximum seating capacity to determine the number of allowed spectators.
5. If an outdoor event is NOT in a fixed outdoor seating venue (cross country, golf, soccer field with no permanent/fixed seating), a site must maintain no more than 30 spectators per 1,000 square feet of the facility, up to a maximum of 1,000 spectators. We realize this will be challenging to enforce in cross country and golf in particular given the massive expanse of many cross country and golf courses. In these cases, use every opportunity possible to announce and remind all involved to keep social distancing at all times.
6. When spectator tickets are sold in advance, the availability of those tickets must be divided on a 50-50 basis between the home and visiting school. If remaining tickets are sold at the gate, they may be available on a first-come, first-serve basis. If tickets are not sold in advance, spectators are admitted on a first-come first-serve basis. All persons admitted with a school, league or conference pass for regular season contests must be included in the spectator limits.
7. This new order eliminates the need for the MHSAA definition of "participant" as attendance is no longer connected to the number of participants. Local schools can now determine participant groups to be included with regular season contests such as players, cheerleaders, dance teams, pompon squads and bands.

For regular season events, schools may have more restrictive local policies.

5. Screening

Please describe how you will implement the **requirements** for screening protocols from the *Return to School Roadmap* (p. 24).

Britton Deerfield has partnered with the Lenawee County Health Department to develop screening protocols that meet the requirements of the *Return to School Roadmap* for students, staff members, contracted service providers, and school visitors (to the extent necessary). The district will continue to work closely with the Health Department to update screening protocols as necessary and will rely heavily on the guidance and directives of the Health Department with respect to screening protocols.

Students

Britton Deerfield will provide educational materials to all students and parents/guardians regarding COVID-19 common symptoms and the importance of self-monitoring and consulting a healthcare provider at the first sign of any symptoms. This information will be included in the back-to-school packets distributed to all enrolled students.

Parents/guardians will also be asked to sign a COVID-19 Screening Agreement that was developed in partnership with the Lenawee County Health Department indicating that they will conduct a daily COVID-19 screening and that they will not send their child to school if the screening process detects any possibility that the child may have COVID-19 and/or that the child may have been exposed to COVID-19.

COVID-19 symptoms include, but are not necessarily limited to, fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, and/or diarrhea. Parents/guardians and/or students (depending on age and appropriateness) will be asked to inquire of their children as to how they are feeling and also to take their temperature prior to sending them to school each day. Any child who has a temperature of 100.4 degrees or higher, or who reports any other symptom(s) of COVID-19, must be kept home from school and medical attention should be sought. Parents/guardians should report to the school that the student will not be attending school due to the presence of symptoms of COVID-19 symptoms and should share those symptoms with the school.

Students who have been in close contact with someone who has tested positive for COVID-19 must be kept home from school and must self-quarantine for 10 days, and monitor for symptoms on days 11-14 if he/she is well instead of quarantining the full 14 days. Parents/guardians should contact the school to inform them that their child was in close contact with someone who tested positive for COVID-19 (providing as much detail about the encounter as possible to allow the school to determine if the student was in close contact with others students, staff members, and/or others at school after his/her contact with the COVID-19 positive individual).

Employees and Contracted Service Providers

All district employees and contracted service providers who will be present on school property will be required to complete a daily screening questionnaire which will ask the following questions:

1. Have you been in close contact (within six feet) of another person who has tested positive for COVID-19 within the past 14 days?
2. Do you currently have any symptoms of COVID-19, such as fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, and/or diarrhea?
3. Have you traveled internationally?

Any person who answers yes to any of these questions will be prohibited from coming to work/entering a Britton Deerfield building and will be required to contact their supervisor as soon as possible to discuss next steps, which may include referral to a healthcare provider for COVID-19 testing.

Visitors

Visitors to Britton Deerfield buildings/schools will be discouraged. However, to the extent that a visitor (including parents/guardians) is necessary for emergency reasons, all visitors will be required to complete a screening questionnaire which will ask the following questions:

1. Have you been in close contact (within six feet) of another person who has tested positive for COVID-19 within the past 14 days?
2. Do you currently have any symptoms of COVID-19, such as fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, and/or diarrhea?
3. Have you traveled internationally?

Any person who answers yes to any of these questions will be prohibited from coming to work/entering a Britton Deerfield building/school.

All Britton Deerfield students, staff members, and contracted service providers must self-monitor for signs and symptoms of COVID-19 if they suspect possible exposure. Pursuant to CDC guidelines, students, staff members, or contracted service providers who show symptoms of COVID-19 while at school or work will immediately be separated from other individuals (quarantined), required to wear a facemask, and sent home (or an ambulance will be called, at no cost to the district, if the individual is clinically unstable or parents can't be reached). The district has identified locations in each of its buildings/schools where a student and/or staff member can be quarantined temporarily until they are able to leave the campus if they are demonstrating any symptoms of COVID-19. The district has also identified individuals in each building/school who can care for a COVID-19 symptomatic student or staff member until that individual is able to leave the campus.

Students, staff members, or contracted service providers who develop a fever or become ill with COVID-19 symptoms at school will be required to get tested for COVID-19 and will not be permitted to return to school until they have tested negative for COVID-19, or have been released from isolation by their healthcare provider and/or the Health Department. The District will require proof of a negative test by a qualified healthcare provider.

6. Testing

Please describe how you will implement the **requirements** for testing protocols from the *Return to School Roadmap* (p. 25).

The district has partnered with the Lenawee County Health Department to develop screening protocols that meet the requirements of the *Return to School Roadmap* for students, staff members, contracted service providers, and school visitors (to the extent necessary). The district will continue to work closely with the Health Department to update screening protocols as is necessary and will rely heavily on the guidance and directives of the Health Department with respect to screening protocols.

Students

Britton Deerfield Schools will provide educational materials to all students and parents/guardians regarding COVID-19 common symptoms and the importance of self-monitoring and consulting a healthcare provider at the first sign of any symptoms. Parents/guardians will also be asked to sign a COVID-19 Screening Agreement that was developed in partnership with the Lenawee County Health Department indicating that they will conduct a daily COVID-19 screening and that they will not send their child to school if the screening process detects any possibility that the child may have COVID-19 and/or that the child may have been exposed to COVID-19. COVID-19 symptoms include, but are not necessarily limited to, fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, and/or diarrhea. Parents/guardians and/or students (depending on age and appropriateness) will be asked to inquire of their children as to how they are feeling and also to take their temperature prior to sending them to school each day. Any child who has a temperature of 100.4 degrees or higher, or who reports any other symptom(s) of COVID-19, must be kept home from school and medical attention should be sought. Parents/guardians should report to the school that the student will not be attending school due to the presence of symptoms of COVID-19 symptoms and should share those symptoms with the school.

Students who have been in close contact (within 6 ft. for more than 15 minutes) with someone who has tested positive for COVID-19 must be kept home from school and must self-quarantine for 10 days, and monitor for symptoms on days 11-14 if he/she is well instead of quarantining the full 14 days.

Parents/guardians should contact the school to inform them that their child was in close contact with someone who tested positive for COVID-19 (providing as much detail about the encounter as possible to allow the school to determine if the student was in close contact with others students, staff members, and/or others at school after his/her contact with the COVID-19 positive individual).

Employees and Contracted Service Providers

All district employees and contracted service providers who will be present on school property will be required to complete a daily screening questionnaire which will ask the following questions:

1. Have you been in close contact (within six feet) of another person who has tested positive for COVID-19 within the past 14 days?
2. Do you currently have any symptoms of COVID-19, such as fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, and/or diarrhea?
3. Have you traveled internationally?

Any person who answers yes to any of these questions will be prohibited from coming to work/entering the building/school and will be required to contact their supervisor as soon as possible to discuss next steps, which may include referral to a healthcare provider for COVID-19 testing.

Visitors

Visitors to Britton Deerfield buildings/schools will be discouraged unless an emergency situation should arise. However, to the extent that a visitor (including parents/guardians) is necessary because of an emergency, visitors will be required to complete a screening questionnaire which will ask the following questions:

1. Have you been in close contact (within six feet) of another person who has tested positive for COVID-19 within the past 14 days?
2. Do you currently have any symptoms of COVID-19, such as fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, and/or diarrhea?
3. Have you traveled internationally?

Any person who answers yes to any of these questions will be prohibited from coming to work/entering a district building/school.

Britton Deerfield students, staff members, contracted service providers must self-monitor for signs and symptoms of COVID-19 if they suspect possible exposure. Pursuant to CDC guidelines, students, staff members, or contracted service providers who show symptoms of COVID-19 while at school or work will be immediately separated from other individuals, required to wear a facemask, and sent home (or an ambulance will be called, at no cost to the district, if the individual is clinically unstable or if a parent can't be reached.)

Students, staff members, or contracted service providers who develop a fever or become ill with COVID-19 symptoms at school will be required to get tested for COVID-19 and will not be permitted to return to school until they have tested negative for COVID-19 or have been released from isolation by their healthcare provider and/or the Health Department. The district will require proof of a negative test by a qualified healthcare provider.

If a student, staff member, or contracted service provider tests positive for COVID-19, the district will work with the Lenawee County Health Department to provide notice to all individuals with whom the COVID-19 positive individual may have interacted from two days prior to when the COVID-19 positive person became symptomatic. This would include all other people who the COVID-19 positive person may have been in close contact with (.). The notice will encourage closer observation for any symptoms of COVID-19 at home.

The district will also work with the COVID-19 positive individual and the Lenawee County Health Department to perform contact tracing to determine whom within the District the COVID-19 positive

individual may have been in close contact with (within 6 ft. for longer than 15 minutes). All staff members, students, contracted staff members, and others who were in close contact with the COVID-19 individual will be required to quarantine for 10 days, and monitor for symptoms on days 11-14 if he/she is well instead of quarantining the full 14 days. Those individuals who develop symptoms of COVID-19 should be tested.

Any student, staff member, or contracted service provider who tests positive for COVID-19 will be directed to self-quarantine at home, consistent with any applicable Executive Order or other guidance from proper authorities, including, but not limited to, the Lenawee County Health Department. Students, staff members, or contracted service providers who test positive for COVID-19 may return to work when: 1) at least 24 hours with no fever (without the use of fever-reducing medication); 2) symptoms have improved; 3) at least ten (10) days have passed since symptoms first appeared; and 4) when authorization to return to work is provided by the Lenawee County Health Department. The district will also require an employee and contracted service provider to provide documentation clearing his or her return to work.

In the event that a student, staff member, contracted service provider, or another individual present within the school setting tests positive for COVID-19 and to the extent feasible under the then-current conditions, those areas within the district in which the COVID-19 positive individual was present for extended periods of time, such as a classroom or office, will be immediately and temporarily closed for a period of 24-hours, when feasible, to allow airborne particles to dissipate before the area is thoroughly cleaned and disinfected.

7. Busing and Student Transportation

Please describe how you will implement the **requirements** for busing and student transportation protocols from the *Return to School Roadmap* (p. 28).

Each school bus and any other student transportation vehicle will be cleaned and disinfected before and after each run with a particular emphasis on high-touch surfaces such as the driver's cockpit, hard seats, arm rests, door handles, seat belt buckles, light and air controls, doors and windows, and grab handles. Each school bus will be equipped with cleaning/disinfecting materials. No students will be present on the school bus when it is cleaned, and, weather permitting, windows and doors will be opened during cleaning/disinfecting to allow the vehicle to air out.

The district will request that families clean and disinfect all equipment such as car seats, wheelchairs, walkers, and adaptive equipment being transported to schools on a daily basis.

Each school bus will be equipped with hand sanitizer (with at least 60% alcohol) near the entry point to the school bus. Hand sanitizer must be applied by/to each student, family member, staff member, and contracted service provider upon entering the school bus.

Britton Deerfield Schools will require all students who are medically able, preK-12 (excluding students who are two years of age or under, but including adult students who are developmentally capable of wearing a facemask), to wear a facemask while present on a school bus or within another school vehicle. Students may elect to provide their own reusable cloth facemask that covers both their mouth and nose or may elect to wear a disposable, basic facemask provided by the district. Disposable facemasks will be made available in child and adult sizes on each Britton Deerfield school bus and within each vehicle responsible for transporting students. Those students who have provided the administration with written documentation from a healthcare provider (whose scope of practice allows them to make that determination) describing why the student is medically unable to wear a face covering will not be required to wear a face covering.

When the weather allows such, and provided that it is safe under the circumstances, windows will be opened and left open while the school bus (or another vehicle) is in motion to increase air circulation. All students will be required to comply with all safety rules and regulations mandated under Britton Deerfield student handbooks, the district transportation handbook, and board policies.

No individual exhibiting COVID-19 symptoms will be permitted to board a school bus or enter any other kind of district-provided transportation. If a student becomes sick during the day, they will be prohibited from using group transportation to return home and must follow protocols outlined in this plan. If a driver becomes sick during the day, they must follow protocols for sick staff outlined in this plan and must not return to drive students until they have been properly cleared.

C. Describe the policies and procedures that the district will follow when the region in which the district is located is in Phase 5 of the Michigan Safe Start Plan.

All students who are medically able, preK-12 (excluding students who are two years of age or under, but including adult student who are developmentally capable of wearing a facemask) will be required to wear a facemask at all times. (when in indoor hallways and other common areas within district buildings and while engaged in any district-sponsored activity while in another indoor space.) Students may elect to provide their own reusable cloth facemask that covers both their mouth and nose or may elect to wear a disposable, basic facemask provided by the district. Disposable facemasks will be made available in child and adult sizes within each building and at district-sponsored activities off-site. Those students who have provided the administration with written documentation from a healthcare provider (whose scope of practice allows them to make that determination) describing why the student is medically unable to wear a face covering will not be required to wear a face covering.

All Britton Deerfield staff members and contracted service providers who are medically able will be required to wear a facemask at all times while present in a district building or while engaged in district-sponsored activity off-site. Staff members and contracted services providers may elect to provide their own reusable cloth facemask that covers both their mouth and nose or may elect to wear a disposable, basic facemask provided by the district. Disposable facemasks will be made available in adult sizes within each building and at district-sponsored activities off-site. Those staff members and contracted services providers who have provided the administration with written documentation from a healthcare provider (whose scope of practice allows them to make that determination) describing why the staff member or contracted service provider is medically unable to wear a face covering will not be required to wear a face covering.

Students, staff members, and district-contracted service providers using reusable cloth facemasks are responsible for wearing a clean facemask each day. This may be achieved by washing the cloth facemask after each daily use or by wearing a new, clean cloth facemask. Disposable facemasks must be disposed of at the end of each day and a new facemask must be worn on the next day.

No individual is required to wear a face covering while eating a meal.

The district has partnered with the Lenawee County Health Department to develop screening protocols that meet the requirements of the *Return to School Roadmap* for students, staff members, contracted service providers, and school visitors (to the extent necessary). The district will continue to work closely with the Health Department to update screening protocols as is necessary and will rely heavily on the guidance and directives of the Health Department with respect to screening protocols.

Students

Britton Deerfield Schools will provide educational materials to all students and parents/guardians regarding COVID-19 common symptoms and the importance of self-monitoring and consulting a healthcare provider at the first sign of any symptoms. Parents/guardians will also be asked to sign a COVID-19 Screening Agreement that was developed in partnership with the Lenawee County Health Department indicating that they will conduct a daily COVID-19 screening and that they will not send their child to school if the screening process detects any possibility that the child may have COVID-19 and/or that the child may have been exposed to COVID-19. COVID-19 symptoms include, but are not necessarily limited to, fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or

vomiting, and/or diarrhea. Parents/guardians and/or students (depending on age and appropriateness) will be asked to inquire of their children as to how they are feeling and also to take their temperature prior to sending them to school each day. Any child who has a temperature of 100.4 degrees or higher, or who reports any other symptom(s) of COVID-19, must be kept home from school and medical attention should be sought. Parents/guardians should report to the school that the student will not be attending school due to the presence of symptoms of COVID-19 symptoms and should share those symptoms with the school.

Students who have been in close contact with someone who has tested positive for COVID-19 must be kept home from school and must self-quarantine for 10 days, and monitor for symptoms on days 11-14 if he/she is well instead of quarantining the full 14 days. Parents/guardians should contact the school to inform them that their child was in close contact with someone who tested positive for COVID-19 (providing as much detail about the encounter as possible to allow the school to determine if the student was in close contact with others students, staff members, and/or others at school after his/her contact with the COVID-19 positive individual).

Employees and Contracted Service Providers

All employees and contracted service providers who will be present on school property will be required to complete a daily screening questionnaire which will ask the following questions:

1. Have you been in close contact (within six feet) of another person who has tested positive for COVID-19 within the past 14 days?
2. Do you currently have any symptoms of COVID-19, such as fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, and/or diarrhea?
3. Have you traveled internationally?

Any person who answers yes to any of these questions, will be prohibited from coming to work/entering a building/school and will be required to contact their supervisor as soon as possible to discuss next steps, which may include referral to a healthcare provider for COVID-19 testing.

Visitors

Visitors to buildings/schools will generally be discouraged except in emergency situations. However, to the extent that a visitor (including parents/guardians) is necessary, visitors will be required to complete a screening questionnaire which will ask the following questions:

1. Have you been in close contact (within six feet) of another person who has tested positive for COVID-19 within the past 14 days?
2. Do you currently have any symptoms of COVID-19, such as fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, and/or diarrhea?
3. Have you traveled internationally?

Any person who answers yes to any of these questions, will be prohibited from coming to work/entering a building/school.

Britton Deerfield students, staff members, contracted service providers must self-monitor for signs and symptoms of COVID-19 if they suspect possible exposure. Pursuant to CDC guidelines, students, staff members, or contracted service providers who show symptoms of COVID-19 while at school or work will be immediately separated from other individuals (quarantined), required to wear a facemask, and sent home (or an ambulance, at no cost to the district, will be called if the individual is clinically unstable or parents are unable to be reached). The district has identified locations in each of its

buildings/schools where a student and/or staff member can be quarantined temporarily until they are able to leave the campus if they are demonstrating any symptoms of COVID-19. The District has also identified individuals in each building/school who can care for a COVID-19 symptomatic student or staff member until that individual is able to leave the campus.

Students, staff members, or contracted service providers who develop a fever or become ill with COVID-19 symptoms at school will be required to get tested for COVID-19 and will not be permitted to return to school until they have tested negative for COVID-19 or have been released from isolation by their healthcare provider and/or the Health Department. The district will require proof of a negative test by a qualified health care provider.

The district intends to follow all hygiene and cleaning/disinfecting requirements established above, to be implemented during Phase 4 of the Michigan Safe Start Plan and during Phase 5 as well.

Each school facility will identify and designate a quarantine area and a staff person to care for students who become ill while at school. Students who become ill with symptoms of COVID-19 at school will be placed in the designated quarantine area with a facemask in place until they can be picked up by a parent/guardian. Britton Deerfield staff members responsible for caring for these students will be provided with a disposable facemask, disposable gloves, and a disposable gown to wear while caring for the ill student. All disposable materials must be properly and safely disposed of when the student leaves the school.

The district intends to follow all testing and COVID-19 positive response protocols established above, to be implemented during Phase 4 of the Michigan Safe Start Plan during Phase 5 as well.

Britton Deerfield Schools will follow all busing and student transportation protocols established above, to be implemented during Phase 4 of the Michigan Safe Start Plan and during Phase 5 as well.

To the extent that food service occurs, serving and cafeteria staff will be required to use barrier protection including disposable gloves, face shields, and facemasks at all times. Students, staff members, and contracted service providers must wash their hands before and after all meals.

Any gatherings of people will comply with then-current and applicable executive orders of the Governor and/or any other requirements of the Lenawee County Health Department or another applicable governmental body with jurisdiction.

Field trips will continue to be discouraged, however, if they do occur with permission from the superintendent, all transportation protocols, including mandatory face coverings for all persons (except those who are medically unable), will be followed.

During Phase 5 of the Michigan Safe Start Plan, indoor spectator events will be limited to 50 people and large scale outdoor spectator or stadium events will be limited to 250 people. Spectators who are not part of the same household must always maintain at least six feet of physical distance from others.

Students, staff members, contracted service providers, volunteers, and others must use proper hand washing techniques before and after practice, event, or other gathering. Every participant must provide confirmation that they are healthy and without any symptoms prior to the event.

School buses and other student transportation vehicles will be cleaned and disinfected before and after every use as described above.

1. Indicate which highly recommended protocols from the *Return to School Roadmap* the district will include in its Preparedness Plan when the region in which the district is located is in **Phase 5** of the *Michigan Safe Start Plan*.

All students who are medically able, preK-12 (excluding students who are two years of age or under,

but including adult student who are developmentally capable of wearing a facemask), will be required to wear a facemask at all times. (when in indoor hallways and other common areas within district buildings and while engaged in any district-sponsored activity while in another indoor space.) Students may elect to provide their own reusable cloth facemask that covers both their mouth and nose or may elect to wear a disposable, basic facemask provided by the district. Disposable facemasks will be made available in child and adult sizes within each building and at district-sponsored activities off-site. Those students who have provided the administration with written documentation from a healthcare provider (whose scope of practice allows them to make that determination) describing why the student is medically unable to wear a face covering will not be required to wear a face covering.

All staff members and contracted service providers who are medically able will be required to wear a facemask at all times while present in a district building or while engaged in district-sponsored activity off-site. Staff members and contracted services providers may elect to provide their own reusable cloth facemask that covers both their mouth and nose or may elect to wear a disposable, basic facemask provided by the district. Disposable facemasks will be made available in adult sizes within each building and at district-sponsored activities off-site. Those staff members and contracted services providers who have provided the administration with written documentation from a healthcare provider (whose scope of practice allows them to make that determination) describing why the staff member or contracted service provider is medically unable to wear a face covering will not be required to wear a face covering.

Students, staff members, and district-contracted service providers using reusable cloth facemasks are responsible for wearing a clean facemask each day. This may be achieved by washing the cloth facemask after each daily use or by wearing a new, clean cloth facemask. Disposable facemasks must be disposed of at the end of each day and a new facemask must be worn on the next day.

Facemasks must cover the mouth and nose of the individual at all times.

No individual is required to wear a face covering while eating a meal.

The district has partnered with the Lenawee County Health Department to develop screening protocols that meet the requirements of the *Return to School Roadmap* for students, staff members, contracted service providers, and school visitors (to the extent necessary). Britton Deerfield Schools will continue to work closely with the Health Department to update screening protocols as is necessary and will rely heavily on the guidance and directives of the Health Department with respect to screening protocols.

Students

The district will provide educational materials to all students and parents/guardians regarding COVID-19 common symptoms and the importance of self-monitoring and consulting a healthcare provider at the first sign of any symptoms. Parents/guardians will also be asked to sign a COVID-19 Screening Agreement that was developed in partnership with the Lenawee County Health Department indicating that they will conduct a daily COVID-19 screening and that they will not send their child to school if the screening process detects any possibility that the child may have COVID-19 and/or that the child may have been exposed to COVID-19. COVID-19 symptoms include, but are not necessarily limited to, fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, and/or diarrhea. Parents/guardians and/or students (depending on age and appropriateness) will be asked to inquire of their children as to how they are feeling and also to take their temperature prior to sending them to school each day. Any child who has a temperature of 100.4 degrees or higher, or who reports any other symptom(s) of COVID-19, must be kept home from school and medical attention should be sought. Parents/guardians should report to the school that the student will not be attending school due to the presence of symptoms of COVID-19 symptoms and should share those symptoms with the school.

Students who have been in close contact with someone who has tested positive for COVID-19 must be kept home from school and must self-quarantine for 10 days, and monitor for symptoms on days 11-14 if he/she is well instead of quarantining the full 14 days. Parents/guardians should contact the school to inform them that their child was in close contact with someone who tested positive for COVID-19

(providing as much detail about the encounter as possible to allow the school to determine if the student was in close contact with others students, staff members, and/or others at school after his/her contact with the COVID-19 positive individual).

Employees and Contracted Service Providers

All employees and contracted service providers who will be present on school property will be required to complete a daily screening questionnaire which will ask the following questions:

1. Have you been in close contact (within six feet) of another person who has tested positive for COVID-19 within the past 14 days?
2. Do you currently have any symptoms of COVID-19, such as fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, and/or diarrhea?
3. Have you traveled internationally?

Any person who answers yes to any of these questions will be prohibited from coming to work/entering a building/school and will be required to contact their supervisor as soon as possible to discuss next steps, which may include referral to a healthcare provider for COVID-19 testing.

Visitors

Visitors to Britton Deerfield buildings/schools will generally be discouraged except in case of emergency. However, to the extent that a visitor (including parents/guardians) is necessary, visitors will be required to complete a screening questionnaire which will ask the following questions:

1. Have you been in close contact (within six feet) of another person who has tested positive for COVID-19 within the past 14 days?
2. Do you currently have any symptoms of COVID-19, such as fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, and/or diarrhea?
3. Have you traveled internationally?

Any person who answers yes to any of these questions will be prohibited from coming to work/entering a building/school.

Britton Deerfield students, staff members, contracted service providers must self-monitor for signs and symptoms of COVID-19 if they suspect possible exposure. Pursuant to CDC guidelines, students, staff members, or contracted service providers who show symptoms of COVID-19 while at school or work will be immediately separated from other individuals (quarantined), required to wear a facemask and sent home (or an ambulance will be called, at no cost to the district, if the individual is clinically unstable or a parent can't be reached). The district has identified locations in each of its buildings/schools where a student and/or staff member can be quarantined temporarily until they are able to leave the campus if they are demonstrating any symptoms of COVID-19. The District has also identified individuals in each building/school who can care for a COVID-19 symptomatic student or staff member until that individual is able to leave the campus.

Students, staff members, or contracted service providers who develop a fever or become ill with COVID-19 symptoms at school will be required to get tested for COVID-19 and will not be permitted to return to school until they have tested negative for COVID-19, or have been released from isolation by their healthcare provider and/or the Health Department. The district will require proof of a negative test by a qualified health care provider.

The district intends to follow all hygiene and cleaning/disinfecting requirements established above, to

be implemented during Phase 4 of the Michigan Safe Start Plan and during Phase 5 as well.

Each school facility will identify and designate a quarantine area and a staff person to care for students who become ill while at school. Students who become ill with symptoms of COVID-19 at school will be placed in the designated quarantine area with a facemask in place until they can be picked up by a parent/guardian. Britton Deerfield staff members responsible for caring for these students will be provided with a disposable facemask, disposable gloves, and a disposable gown to wear while caring for the ill student. All disposable materials must be properly and safely disposed of when the student leaves the school.

The district intends to follow all testing and COVID-19 positive response protocols established above, to be implemented during Phase 4 of the Michigan Safe Start Plan and during Phase 5 as well.

The district will follow all busing and student transportation protocols established above, to be implemented during Phase 4 of the Michigan Safe Start Plan and during Phase 5 as well.

To the extent that food service occurs, serving and cafeteria staff will be required to use barrier protection including disposable gloves, face shields, and facemasks at all times. Students, staff members, and contracted service providers must wash their hands before and after all meals.

Any gatherings of people will comply with then-current and applicable executive orders of the Governor and/or any other requirements of the Lenawee County Health Department or another applicable governmental body with jurisdiction.

Field trips will continue to be discouraged, however if they do occur with permission from the superintendent, all transportation protocols, including mandatory face coverings for all persons (except those who are medically unable) will be followed.

During Phase 5 of the Michigan Safe Start Plan, indoor spectator events will be limited to 50 people and large scale outdoor spectator or stadium events will be limited to 250 people. Spectators who are not part of the same household must always maintain at least six feet of physical distance from others. Gatherings will be increased in size but still limited with social distancing. All outdoor recreation is allowed.

Students, staff members, contracted service providers, volunteers, and others must use proper hand washing techniques before and after practice, event, or other gathering. Every participant must provide confirmation that they are healthy and without any symptoms prior to the event.

School buses and other student transportation vehicles will be cleaned and disinfected before and after every use as described above.

2. Indicate which highly recommended protocols from the *Return to School Roadmap* the district will not include in its Preparedness Plan when the region in which the district is located is in **Phase 5** of the *Michigan Safe Start Plan*.

The district intends to include all strongly recommended protocols from the *Return to School Roadmap* in its Preparedness Plan when Region 7 is in Phase 5 of the *Michigan Safe Start Plan*.

D. After considering all the protocols that are highly recommended in the *Return to School Roadmap*, please indicate if a school plans to exclude protocols that are highly recommended for any of the categories above in **Phase 4**.

The highly recommended protocols included in the *Return to School Roadmap* for Phase 4 that Britton Deerfield Schools does not intend to follow are as follows:

(1) The strong recommendation that all students wear face coverings, including students in preK – 5th grade or older students for whom a facemask is not developmentally appropriate based upon the student's disability while in the classroom. While the district does intend to require preK – 5th grade students to wear facemasks while in common areas and while on the school bus or in another school vehicle, the district does not intend to require preK – 5th grade students or older students for whom a facemask is not developmentally appropriate based upon the student's disability to wear facemasks while in the classroom. This is due to concerns raised by the American Academy of Pediatrics (<https://services.aap.org/en/pages/2019-novel-coronavirus-covid-19-infections/clinical-guidance/covid-19-planning-considerations-return-to-in-person-education-in-schools/>) surrounding the developmental appropriateness of facemasks for younger students, particularly as it relates to concerns that this population of students will be more likely to touch their face when being required to wear a facemask for extended periods of time.

Additionally, elementary aged students will be placed in self-contained classrooms where they will not be coming into contact with students from other classrooms through the school day, and classroom student counts, which are generally between five and ten students lower than middle and high school classrooms, allow for more physical (social) distancing between students while in the classroom. Parents who wish to have their student wear a facemask at all times, including within the classroom, will be permitted to do so. Written requests of such requirement of a parent should be submitted to the child's teacher and/or administration.

All students in grades kindergarten and up will be required to wear a mask at all times.

(2) The strong recommendation that desks and tables be spaced six feet apart in classrooms and that class sizes be kept to the level afforded necessary by that spacing requirement. While significant effort will be made to space desks and students as far apart from other desks and students (persons), the district does not believe that all of its current facilities and classroom sizes (due to budgetary and other constraints) allow for six feet of spacing in every instance with typical class sizes. Not having typical class sizes would eliminate student programming opportunities and/or require students to physically attend school significantly less than under normal circumstances (i.e. such as an every-other-day alternating schedule), which the district has determined would, among other issues, create an unsustainable burden on district teachers and other staff members who would be responsible for providing in-person and distance/remote instruction to students at the same time (i.e. teachers would be responsible for teaching in-person all week, while also having distance/remote learning obligations to those students who are not physically present in school). This also presents issues with respect to child care for working parents/guardians in that those students who are not physically present in school and who are unable to care for themselves would be required to be cared for while at home. Although classrooms may not allow for adequate social/physical distancing of six feet or more, all staff members and students in grades 6th – 12th will be required to wear facemasks while in the classroom. Furthermore, all reasonable and feasible efforts will be taken to ensure consistent physical spacing between all persons while within the classroom. Additionally, efforts will be undertaken to minimize individual interactions with other persons as students will generally be placed into cohorts with which they will remain throughout the school day.

(3) The strong recommendation that cafeteria seating be spaced six feet apart and that class sizes be kept to the level afforded necessary by that spacing requirement. While significant effort will be made to space students as far apart from other students in the lunchroom, the district does not believe that all of its current facilities (due to budgetary and other constraints) allow for six feet of spacing in every instance. All reasonable and feasible efforts will be taken to ensure consistent physical spacing between all persons while within the cafeteria. Additionally, efforts will be undertaken to minimize individual interactions with other persons as students will generally be placed into cohorts with which they will remain throughout the school day. Britton Deerfield Schools will also be increasing the areas in which students will eat breakfast and lunch, including the addition of an outside eating area when weather permits.

Final Steps for Submission

Each district shall submit a single completed Assurance Document and Preparedness Plan to its Board of Education (in the case of a PSA, the Academy Board of Directors; in the case of a nonpublic school, the chief or designated school administrator) in time for approval by August 15 or seven days before the first day of school, whichever comes first.

Date of Approval by the District Board of Education, PSA Board of Directors, or nonpublic school chief/designated school administrator: August 10, 2020

Link to the Board Meeting Minutes or Signature of Board President, or signature of nonpublic school chief/designated school administrator: www.bdschools.us

Link to the approved Plan posted on the District/PSA/nonpublic school website: www.bdschools.us/COVID-19

The Preparedness Plan will be collected by the Intermediate School District for public school districts, the authorizing body for public school academies, or the chief/designated school administrator for nonpublic schools for transmission to the State Superintendent of Public Instruction and State Treasurer by August 17, 2020. Additionally, this Preparedness Plan must be posted on the district's/PSA's, or nonpublic school's public website home page no later than August 17, 2020.

Name of District/PSA/Nonpublic Leader Submitting Plan: Stacy L. Johnson, Superintendent

Date Received by the ISD/Authorizing Body/Chief or designated School Administrator: August 14, 2020

Date Submitted to State Superintendent and State Treasurer: August 17,2020