

School Drill Documentation Form

Type of Drill	Number/Schedule
Fire	Five – Three drills must be completed by December 1
Tornado	Two – One drill must be completed in March
Safety/Security	Three – One drill must be completed prior to December 1 and one after January 1 <ul style="list-style-type: none"> • One drill shall include security measures that are appropriate to an emergency such as the release of a hazardous material. • One drill shall include security measures of a potentially dangerous individual on or near the school premises. • Seek input from the administration of the school and local public safety on the nature of the drill.

Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: Britton-Deerfield Schools - Deerfield Building

Principal: Michael L. McAn

Date of drill: 03/02/2023 Number of students: 154 Number of staff: 25

Time initiated: 12:30 (a.m./p.m.) Time concluded: 12:31.39 (a.m./p.m.)

Situation at Start of the Drill (Check the appropriate box)			
<input type="checkbox"/> Before school	<input type="checkbox"/> During class time	<input type="checkbox"/> Passing time	<input type="checkbox"/> Recess
<input checked="" type="checkbox"/> Lunch time	<input type="checkbox"/> Assembly	<input type="checkbox"/> After school	<input type="checkbox"/> Other:


Remarks: 2nd "B Day Block" - during 8th grade lunch

This report is for:
 (circle number next to applicable drill)

Fire drill number 1 2 3 **(4)** 5 for the 2021/2022 school year
 Tornado drill number 1 2 for the 2021/2022 school year
 Safety/Security drill number 1 2 3 for the 2021/2022 school year

Name of person conducting drill: Michael L. McAn

Title of person conducting drill: Principal

Signature of person conducting drill:  Date: 03/02/2023

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: Emergency Management Name: Craig Tarnie Title: Emergency Manager

Agency: _____ Name: e.craig.tarnie@lenawee.mi.us Title: _____

Agency: Jason Clark Name: _____ Title: _____
jason.clark@bdschools.us

*Must post on the school's website within 30 days after completing the drill.
 The form must be maintained on the school website for at least three years.*