



**Britton Deerfield Schools
Campus Sign w/ LED Display
Request for Proposals**

**Requested by:
Britton Deerfield Schools
Britton, Michigan**

**Issue Date: March 21, 2023
Due Date: April 14, 2023 @ 12:00 PM**

Britton Deerfield Schools is seeking proposals from qualified vendors for the construction of two, ground-mounted monument signs with dual-sided, LED display at the Britton Deerfield School—Britton Building, located at 201 College Ave., Britton, Michigan, and Britton Deerfield Schools—Deerfield Building, located at 252 Deerfield Rd., Deerfield, Michigan. These signs shall be constructed in accordance with the attached conceptual design.

Removal of Existing Sign/Re-use of existing base

The selected sign manufacturer/installer shall be responsible for removal of current sign and lighting from the existing brick base and prepare it for re-used bricks OR brick veneer and required structure to support the new sign.

Brick base/Column

Respondents may propose to reuse the existing sign base and/or modify the base as part of their proposal. This is to be agreed upon by both parties ahead of project inception and shall be stated in agreed upon contractual obligations.

Identification Sign, Side Panels, and Aluminum Element Specifications

Provide a double-sided full aluminum sign cabinet with internal LED lighting. Sign cabinet and elements to be minimum 1/8" thick aluminum with cutout for 1" thick push-thru acrylic ("Britton Deerfield Schools") letters. All aluminum to be coated with acrylic polyurethane paint finish per manufactures specifications. LED sign illumination should be controlled via button style photocell.

LISD Logo Specifications

Britton Deerfield Schools Logo to constructed of water-jet cut 1/4" thick plate aluminum with acrylic polyurethane paint finish. Logo to be mounted to brick structure with blind stud mounting and 1/4" spacers.

LED Display

Sign shall include a double-sided, LED display that is capable of displaying text, graphics and video in full color.

1. Hardware:
 - a. Pixel Pitch: Minimum 8mm physical pixel or better (no shared or virtual pixels)
 - b. Pixel Matrix: 192x320 or better
 - c. Color: Full Color RGB
 - d. Module Configuration: 32x32
 - e. 5G Cellular Modem
 - f. Electrical: 120/240VAC
 - g. Warranty: Five (5) year parts and five (5) year labor
 - h. Light Sensor for dimming during darkness
2. Software/Content:
 - a. Capabilities: Provide native Rise Vision integration to display content and InformaCast mass notification system integration.
 - b. Interactive remote support
3. Training
 - a. Provide minimum two sessions of three (3) hour on-site software training as needed
 - b. Provide lifetime technical support and lifetime prepaid data plan

Sign Dimensions

Please see attached drawing for sign dimensions, please note overall height of sign not to exceed 8' in.

Sign Lighting/Electrical

There is currently one conduit to the existing sign, which has an existing circuit. If necessary, the contractor will provide additional electricity to the new sign, which will be coordinated with the sign manufacturer/installer. Thus, respondents are responsible for providing electricity to the new sign site. If required by statute, administrative rule, or elsewhere, electrical service must be provided by a licensed electrician.

Sign Mock-Up

The selected respondent will be expected to provide district with a dimensioned, color sign mock-up showing sign lighting plans, materials, structure, electrical, and LED display riser prior to proceeding with the project. Final sign design shall be reviewed with and approved in writing by the district superintendent prior to sign construction/installation.

Warranty

Britton Deerfield Schools is requesting a minimum of a five-year warranty on the on the sign and on all sign components, including the LED display and lighting. If the warranty is to be provided by the display manufacturer, the warranty must be assigned to the district. The warranty should provide labor and materials including replacement, of any defective portions of the sign (excluding damage caused by the district or a third party).

Sign Permitting

The selected respondent shall be responsible for procuring all required sign permits. The district is a public school district and thus is not subject to local zoning ordinance with respect to building signage, however, the district generally desires to follow the local zoning ordinance and desires to comply with the local Village's ordinance.

Installation Timeline

Britton Deerfield Schools expects to award a contract in late April of 2023 and would like the selected company to be able to **complete sign construction/installation no later than August 1, 2023**. The proposed schedule is desirable to the district but is not required and should not prohibit prospective respondents from submitting a bid. Respondents should include a proposed schedule for installation with your bid.

Labor & Material Payment Bonds, Performance Bonds

The district reserves the right to require any successful respondent to furnish both a labor and materials payment bond, and a performance bond, each in the amount of one hundred percent (100%) of their contract amount. Labor and payment bonds must include the following items: the full name and address of respondent and respondent's surety; the proper contract date; the exact amount of the contract; the engineer's name and address (if applicable); signature; corporate seal (if applicable); notarization; and Power of Attorney.

Bond costs shall be clearly delineated in respondent's bids as a separate line item (not to be included in respondent's base bid).

If required, labor and material payment and performance bonds must be submitted to the district prior to the execution of any contract between district and a respondent.

Insurance Requirements

The successful respondent shall obtain and maintain insurance according to the following specifications:

Worker's Compensation Insurance

The Contractor shall obtain and maintain during the life of the contract Michigan Workers' Compensation Insurance for all of his employees assigned to perform services on behalf of Contractor to Britton Deerfield Schools under this Agreement.

The Contractor shall require any subcontractor similarly to provide Michigan Workers' Compensation Insurance for all of the latter's employees unless such employees are covered by the protection offered by the Contractor.

General Liability and Property Damage Insurance

The Contractor shall obtain and maintain during the life of the Contract such Public Liability and Property Damage Insurance as shall protect him and any subcontractor performing work covered by this Contract from claims for damage for personal injury, including accidental death, as well as for claims for property damages which may arise from operations under this Contract, whether such operations by himself or by any subcontractor or by anyone directly or indirectly employed by either of them.

Owner's and Contractor's Protective Liability Coverage

The Contractor shall obtain and maintain during the life of this Contract Owner's and Contractor's Protective Liability coverage in the name of: Britton Deerfield Schools, and Others, if specifically required by special provision in the Contract documents.

This coverage shall include the entire work. The Contractor shall furnish a Certificate of Insurance certifying that his Owners' and Contractors' Protective Liability Insurance includes all subcontractors engaged in the work.

The minimum limits of liability for all insurance coverage in the above named policies shall be as follows:

<u>Bodily Injury Liability</u>	<u>Amount</u>
Each Person	\$1,000,000
Each Occurrence	\$1,000,000
Aggregate	\$1,000,000

<u>Property Damage Liability</u>	
Each Occurrence	\$1,000,000
Aggregate	\$1,000,000

Subcontractor's Insurance

The Contractor shall require each of his subcontractors and subcontractors to obtain and maintain all insurance coverage and limits indicated for Michigan Workers' Compensation, Contractors' Liability Insurance, and Michigan Motor Vehicle Liability during the life of the subcontract.

Policies and Certificates of Insurance

The Contractor and all subcontractors shall file Certificates of Insurance for all insurance coverage required above with the Britton Deerfield School District's Business Office, naming the district as a Certificate Holder. Exclusions in the policies shall be removed by endorsements to comply with all the aforementioned requirements. Subcontractors shall file Certificates of Insurance with the Contractor who will forward them to the District's Business Office. All Certificates of Insurance shall contain the name and address of the insurance agent.

Notice Requirements

All insurance Certificates must include a provision providing for thirty (30) days prior written notice to the District regarding cancellations, material change, reduction of insurance coverage, or non-renewal. The Contractor shall cease operations on the occurrence of any such cancellations, material change, reduction in insurance coverage or non-renewal, and shall not resume operations until new insurance that satisfies the minimum requirements is in force.

General Conditions

The following general conditions are imposed on all proposals submitted in response to this RFP:

1. Respondent's proposals represent an offer to contract on the part of the proposing party, and all proposed prices must remain in effect for at least ninety (90) days from the date of the bid opening.
2. Britton Deerfield is a public school district and thus is exempt from any and all sales and/or services taxes. Do not include such taxes in the proposal figures. The district will furnish the successful bidder with tax exemption certificates upon request.
3. No respondent may withdraw a proposal after the actual date of the opening thereof except in case where a respondent demonstrates to the district's satisfaction that a material and substantial mistake was made in preparing the bid, in which event the respondent has 24 hours after the opening of the proposals to deliver to the district, a notice in writing that he/she desires to withdraw his/her proposal and stating the reasons therefore. Once a proposal is withdrawn, it may not be re-submitted. Furthermore, if a bidder makes an error in extension of prices in a bid, the unit price shall govern at the district of the District.

4. The district reserves the right to waive any informalities or immaterial omissions or defects not involving price, time or changes in the work. In the case of error in the extension of prices in the bid or other arithmetical error, the unit price shall govern.
5. The district will not pay any costs incurred by respondent in preparing or submitting any proposals in response to this RFP.
6. Any deviation from the specifications included in this RFP must be noted in the proposal, and respondent must provide written rationale for the deviation.
7. The district reserves the right to split or abstract any or all bid proposals and award multiple contracts from the same quotation, based on price, availability and service when in its judgment it best serves the district.
8. The selected respondent will not be permitted to assign any agreement between the individual or firm and district, nor will the individual or firm be permitted to subcontract any services owed to Britton Deerfield schools, without first obtaining the expressed written consent of the district.
9. The selected respondent will not discriminate against any employee or applicants for employment because of race, religion, color, national origin, handicap, age, or sex and will take affirmative action to insure that applicants are employed without regard to their race, religion, color, national origin, age, sex, height, weight, or marital status. Such action shall include, but not be limited to, the following: employment upgrading, demotion or transfer; recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
10. The selected respondent will comply with all published rules, regulations, directives, and orders of the Michigan Civil Rights Commission relevant to Section 206, 1976 P.A. 453, as amended.
11. **The district will conduct background checks on individuals who will be working on district property, due to the proximity to and potential for interaction with students. Contractor representatives, including but not expressly limited to employees and subcontractors, must be approved by Britton Deerfield Schools prior to working on district property. As is permitted by applicable Federal and State law, the district reserves the right to deny access to any individual(s) based upon the results of background checks.**
12. The selected respondent will be expected to enter into a construction agreement with Britton Deerfield Schools.
13. The selected respondent will be expected to comply with all applicable federal, state, and local laws in addition to applicable BD Board policies which prohibit the possession or use of tobacco or alcohol or carrying any dangerous weapons on school property.
14. The selected respondent will be expected to perform the services in a manner that is most consistent with industry/trade standards for the type of work to be provided.
15. The selected vendor must not be currently debarred, suspended, or proposed for debarment by any federal entity. Submission of a bid in response to this request for bids represents respondent's acknowledgement that respondent is not debarred, suspended, or proposed for debarment by any federal agency.

16. All deviations from the specifications must be specified in writing by the bidder at the time that the formal bid is submitted. The absence of a written list of requested deviations or exceptions when the bid is submitted will result in the bidder being held strictly liable to the District for the specification or requirements as written. The district reserves the right to accept or reject any requested exception or deviation.
17. The selected vendor(s) understands and agrees that it will: (i) not use any of the district's confidential information or for its own use or for any purpose other than the specific purpose of providing the goods and services described in this RFP; (ii) not disclose any of the district's confidential information to any other person or entity, unless such is required by court order; and (iii) take all reasonable measures to protect the confidentiality of, and avoid disclosure or use of, the district's confidential information in order to prevent it from falling into the public domain or the possession of persons other than those persons authorized to have such information.
18. Any purchase made by the district under this RFP will, in addition to the terms and conditions contained in this RFP, be subject to the district's standard terms and conditions, which are available at <https://www.bdschools.us>.

The preceding list is provided for informational purposes only and is in no way intended to be an exclusive list of the terms and conditions that may be imposed upon the responding firm by the district through a professional services contract.

Britton Deerfield Schools reserves the right to reject any and all proposals received with or without cause and reserves the right to select the proposal which is determined to be in the best interest of the district.

SUBMISSION REQUIREMENTS

Proposals submitted in response to this RFP are to follow the outline described below and must address all requested information. Any additional information that respondent wishes to include that is not specifically addressed below should be included in the appendix to the proposal. Respondents are encouraged to keep proposals brief and to the point.

A. COVER LETTER/TRANSMITTAL LETTER

Please include a cover letter signed by an individual having the authority to negotiate and execute contracts on behalf of the respondent.

B. BID FORM

Respondents should complete the attached bid form in its entirety, including proposed fees for the provision of the goods and services requested in this RFP.

C. PROPOSED SIGN MOCK-UP

Respondents must include a dimensioned, color sign mock-up showing the sign and sign lighting plans.

D. MANUFACTURER'S SPECIFICATION SHEETS & WARRANTY DOCUMENTS

Respondents should provide all manufacturers' specifications and warranty documents, if any, for the sign system that is proposed for installation in response to this RFP.

E. TIMELINE

Respondents should provide a timeline describing project activities.

F. INSURANCE REQUIREMENTS

The selected respondent shall submit proof of insurance coverage as is required herein, or if respondent does not currently maintain said insurance coverage, a letter acknowledging the insurance requirements and confirming that respondent will obtain and maintain said insurance prior to engaging in any contract with Britton Deerfield Schools.

G. BD PROPOSAL FORMS (available at <https://www.bdschools.us>)

1. MICHIGAN-BASED BUSINESS CERTIFICATION AND VERIFICATION FORM

Consistent with Michigan law, the district has adopted and implemented a policy that extends a preference to Michigan-based businesses submitting a proposal pursuant to this request for proposals. Solely for the purposes of determining the value of a bid for purposes of an award, the bid price of a Michigan-based business that is bidding in accord with this request for proposals shall be reduced by a factor of the lesser of 5% or \$10,000. For all other purposes, the bid price shall remain as stated in the proposal.

In order to be considered for such a preference, a bidder must satisfy the definition of a Michigan-based business as found in MCL 18.1268 and shall provide a completed copy of the consent form affixed to this RFP, as well as any additional consent necessary to permit the district to verify the firms' status as a Michigan-based business through the Michigan Department of Treasury. Additional consent must be provided by the bidder with 24 hours of request by district. Failure to satisfy the statutory definition of a Michigan-based business and/or failure to provide the necessary and/or additional consent to permit the district to verify the proposer's status as a Michigan-based business through the Michigan Department of Treasury, shall result in the forfeiture of any preference for which the bidder may qualify, including, but not limited to the Michigan-based business preference.

Qualified firms should affix a completed copy of the attached Michigan-based business certification and verification form. (This form applies to Michigan-based businesses only.)

2. FAMILIAL DISCLOSURE STATEMENT

Please include a completed copy of the familial disclosure statement. (This form must be completed and notarized even if no familial relationship exists.)

3. IRAN ECONOMIC SANCTIONS ACT COMPLIANCE

Bidders must include a completed copy of the Iran Economic Sanctions Act compliance form.

4. SUSPENDED OR DEBARRED VENDOR FORM

Bidders must include a completed copy of the suspended or debarred vendor form certifying that the bidder is not a federally suspended or debarred vendor.

5. CONFLICT OF INTEREST FORM

Bidders must include a completed copy of the conflict-of-interest form certifying that the bidder does not have a conflict of interest with any BD Board member, staff member, or agent.

All proposals shall be submitted via electronic mail with subject line **"Britton Deerfield Schools Sign Proposal"**. **Proposals shall be delivered to the attention of the Britton Deerfield Schools Superintendent via email to stacy.johnson@bdschools.us. Proposals should be received by the district at or before 12:00 PM (EST), April 14, 2023.**

Questions and Addenda

Please direct all questions regarding this request for proposals to Stacy Johnson via email at Stacy.johnson@bdschool.us. Questions will only be addressed via email so that responses can be shared with all interested parties in the form of addenda to the RFP. **If you wish to receive a copy of addenda published, please email Superintendent Johnson at stacy.johnson@bdschools.us requesting such.**

**Britton Deerfield Schools
ELECTRICAL LED SIGN
BID FORM**

This offer has been prepared after our examination of the complete drawings and specifications, together with their related documents, and our examination of the conditions surrounding the construction of the proposed work including the availability of materials, equipment, and labor. The undersigned submits the following offer to enter into a contract with the Britton Deerfield Schools and agrees to furnish all labor, material, equipment, and service to complete the Work in accordance with the Contract Documents:

Bidder's Name: _____

Description of Activities: _____

For the lump sum base bid of: (\$ _____)
_____ Dollars

Addenda

The undersigned acknowledges receipt of the following addenda and has included the cost thereof in the lump sum base bid:

No. 1, dated _____ No. 3, dated _____

No. 2, dated _____ No. 4, dated _____

Performance and Labor and Material Payment Bond

The undersigned confirms that the cost of the required performance, labor, and material bond is included in the base bid amount.

The undersigned agrees to furnish a performance, labor, and material payment bond. The cost of such bonds is included in the base bid amount:

(\$ _____)
_____ Dollars

Authorized Representative Signature:

I certify that the information contained on this form is true and accurate and that the presentation of this information to the Britton Deerfield School District represents an offer to contract and that acceptance by the district of this offer will bind me to performance under the terms and conditions of the RFP.

Signature

Date



REQUEST FOR PROPOSALS 2023 WIRELESS INTERNET ACCESS POINT UPGRADES

**Requested by:
Britton Deerfield schools**

**Issue Date: Tuesday, March 21, 2023
Due Date: April 6, 2023**

Britton Deerfield Schools (BD) located in Britton, Michigan seeks proposals from qualified vendors for the provision, installation, and configuration of fifty five (55) wireless internet access points and related network cabling necessary for the operation of the wireless internet access points and BD/LISD wireless internet network (the Lenawee Intermediate School District (LISD) provides information technology services to BD schools and BD schools is connected to the LISD's IT network).

About Britton Deerfield Schools

Britton Deerfield Schools is a general power, public school district organized and operating under Michigan's Revised School Code, MCL 380.1 et seq. The District consists of two school buildings and campuses, the Britton Building and the Deerfield Building. During the 2021-2022 school year, the District enrolled 437 K-12 students.

The District is governed by a Board of Education consisting of seven, elected members. The day-to-day operations are the responsibility of the District's Superintendent, Stacy Johnson, who is appointed by the Board.

For additional information about Britton Deerfield, our programs, and our campuses, please visit: <http://www.bdschools.us>.

EXISTING CONDITIONS

The following information is being provided to help inform respondents' understanding of the current conditions found at BD's two campus locations. This is not intended to relieve respondents of their own diligence.

- BD Campuses
 - Britton Deerfield Schools—Deerfield Building, 252 Deerfield Road, Deerfield, Michigan
 - Upper Elementary School
 - Middle School
 - Britton Deerfield Schools—Britton Building, 201 College Avenue, Britton, Michigan

- GSRP Pre School
- Elementary School
- High School
- Business Office

For additional information about Britton Deerfield, our programs, and our campuses please visit: <https://www.lisd.us/our-district/about-us/campuses/>

The district's current wireless network consists of fifty-one (51) wireless access points and four (4) wireless controllers. The existing wireless system hardware is an average age of seven (7) years old. With newer wireless technologies, an upgrade is needed to continue to support instructional and administrative technology demands for wireless data throughput the district, increases in device density, and internet connection reliability.

2023 WIRELESS INTERNET ACCESS POINT UPGRADES PROJECT EXPECTED OUTCOMES

The district's 2023 Wireless Internet Access Point Upgrades Project will result in at least the following outcomes, which the selected respondent will be responsible for achieving:

- Replace end-of-life hardware
- Create consistent data throughout the district in dense environments
- Increased internet connectivity reliability and reduced disconnections
- Provide wider and more reliable coverage range
- Improve outdoor wireless connectivity and reliability throughout the district

The selected contractor will provide Meraki wireless (or similar) access points, five-year cloud licensing, and all mounting hardware necessary for installation. The selected contractor will remove all existing wireless access points, install all of the new Meraki wireless access points according to manufacturer's recommendations and industry best practices and will provide and install data wiring as specified in this RFP according to manufacturer's recommendations and industry best practices. New data cabling will be pulled from the closest IT network closet without exceeding 100 meters; see the network cabling specifications included below.

New mounting hardware will be used for the wireless access points, suitable for the location (mounting hardware must match the walls/ceiling to which the device/cables are mounted to the maximum extent feasible). See floorplan notes for mounting surface descriptions; drop, drywall, cement ceilings. The selected contractor will remove all existing access points from their current location and replace with a new wireless access point at the exact location, reusing the existing network cabling unless otherwise specified.

In addition to all manufacturer's recommendations and industry standards, the following are installation requirements:

1. All system components shall all be correctly listed and labeled for their intended use.
2. The selected contractor shall provide all options, accessories, and hardware necessary for the proper function of the proposed system.
3. All equipment and enclosures shall be installed plumb and square per the manufacturer's instructions.

4. All equipment, except that designated as movable, portable or loose equipment, shall be secured and permanently attached to the permanent structure in a manner which will require the use of a tool (e.g.: screwdriver, nut driver, etc.) for removal.
5. All equipment must be installed pursuant to the manufacturer's guidelines in a manner that preserves equipment warranties. Equipment must be installed by properly certified and/or licensed personnel where such is required by manufacturer guidelines to preserve warranties.
6. Equipment and material installation must be done in accordance with applicable building and other codes.
7. Equipment installation must be done in a manner that is aesthetically pleasing and minimizes adverse visual impact to the classroom environment. Where possible cabling shall be run through existing conduit and/or overhead above drop ceilings to preserve the visual appearance of the room. Mounting hardware and surface-mounted controls, covers, etc. shall be color matched to existing wall/ceiling paint and/or color and conduit raceways, where necessary, shall also be selected to minimize visual impact. All mounting hardware, raceways, conduit, etc. shall be new unless otherwise agreed by the district in writing.
8. Any damage to the building that occurs during the removal of existing systems or installation of the new systems must be corrected and repaired to a substantially similar condition to that of the building prior to the performance of the work (removal and installation).
9. All locations will be cleared of all old hardware and cleaned.

The contractor will be responsible for providing a csv containing the following data fields for asset management documentation.

1. Make
2. Model
3. Serial Number
4. MAC Address
5. Location (Campus-Building-Room#)
6. LISD/BD Asset tag number (to be provided to contractor by the LISD/BD IT Department)

The contractor will be responsible for collecting all existing hardware and access points, depositing them in a dedicated area in the IT Office Spaces located at each building, respectively. The contractor must provide to the district a total count and description of all hardware removed.

All areas that work has been done in, completed or partial, should be cleaned and free of obstacles at the end of each shift.

A successful project will close when all new access points are installed and operating according to the manufacture's specifications.

2023 WIRELESS INTERNET ACCESS POINT UPGRADES PROJECT HARDWARE

Where a specific manufacturer is listed, respondent must specify either the identified manufacturer or a manufacturer of equipment that is substantially similar to the listed manufacturer. The burden is on the respondent to describe how the proposed manufacturer is substantially similar to the listed manufacturer.

Make/Model	Hardware features
51 Meraki MR46 (Indoor)	<ul style="list-style-type: none">• 4 radios: 2.4 GHz, 5 GHz, dual-band• Embedded WIDS/WIPS and Bluetooth®• 4-stream UL/DL MU-MIMO 802.11ax• 1 × 2.5 Gbps Multigigabit Ethernet port• PoE: 802.3at• AC adapter available
4 Meraki MR56 (Indoor)	<ul style="list-style-type: none">• 4 radios: 2.4 GHz, 5 GHz, dual-band• Embedded WIDS/WIPS and Bluetooth®• 8-stream UL/DL MU-MIMO 802.11ax• 1 × 5 Gbps Multigigabit Ethernet port• PoE: 802.3at• AC adapter available

2023 WIRELESS INTERNET ACCESS POINT UPGRADES PROJECT COMMUNICATION PLAN

Communication is critical to the success of this project. Completing the scheduled work on time, within budget, and to the satisfaction of all District stakeholders. The district and contractor agree to adhere to the following communications plan.

Communication	Method	Frequency	Goal	Owner	Audience
Planning and Scheduling	Meeting (Remote and/or Onsite)	Prior to *Milestone	Meet and plan a minimum of five business days prior to communicating with stakeholders	Contractor	Project Team and BD/LISD Stakeholders
Daily Progress Updates	Email	Daily	Summary of the work completed and planned work upon return	Contractor	Project Team
Change(s)	Change Form	As necessary	Assess, control, approve, and communicate project changes	Contractor and Project manager	Project Team
Milestone Review	Meeting (Remote and/or Onsite)	*Milestones	Meet and discuss success and lessons learned per each building completed.	Contractor	Project Team

Project Progress Updates	Meeting (Remote and/or Onsite)	Weekly	Weekly brief meetings to address progress and unresolved issues to help keep the project on track.	Contractor	Project Team
Post-Project Meeting	Meeting (Remote and/or Onsite)	At the end of Project	Lessons learned review and contract closure.	Contractor	Project Team

***Milestones – Successful installation of 100% of the planned work for each LISD building.**

2023 WIRELESS INTERNET ACCESS POINT UPGRADES PROJECT TIMELINE

The substantial completion date for the Project is **July 31, 2023**. The work sites will be available pursuant to the following schedule:

Work Site	Availability
Britton Deerfield Schools—Deerfield Building	Immediately, M-F 3:00 PM – 9:00 PM
Britton Deerfield Schools—Britton Building	Immediately, M-F 3:00 PM – 11:00 PM

Site access will need to be coordinated with the district in advance of the intended work date to ensure that the room(s) to be worked in are available at the proposed time of the work.

Liquidated damages in the amount of \$500 per day after July 31, 2023, on which the wireless systems are not operational and usable by the district will be applied. The district will retain the \$500 per day liquidated damages amount from the final payment due to the selected vendor.

2023 WIRELESS INTERNET ACCESS POINT UPGRADES PROJECT CONTRACT DOCUMENTS

The Contract Documents for the Britton Deerfield 2023 Wireless Internet Access Point Upgrades Project include the following:

1. This RFP;
2. The written Agreement between the selected Respondent and the District;
3. The district's General Conditions of Construction;
4. The Britton Deerfield 2023 Wireless Internet Access Point Upgrades Project Specification, Maps, and Details;
5. Any addenda issued by the district and any mutually agreed upon, written clarifications between the district and the selected Respondent; and
6. Those portions of the selected Respondent's proposal to the district in response to this RFP which were accepted and agreed upon by the district for implementation.

2023 WIRELESS INTERNET ACCESS POINT UPGRADES PROJECT SCOPE OF SERVICES

The selected respondent(s) will provide Britton Deerfield Schools with all necessary goods and services to implement the district's 2023 Wireless Internet Access Point Upgrades project in accordance with the Contract Documents, which include the maps and details, which are incorporated into this RFP and made part of this RFP by this reference. All goods and service

must conform to the requirements of the specifications unless an exception is noted in writing, and such is agreed upon and accepted by the district in writing.

The selected respondent will be responsible for completing all necessary plan reviews, if any, with the applicable governmental jurisdiction(s) and for obtaining all necessary permits, licenses, or other permissions necessary to perform the work in accordance with Michigan law, rules, and regulations.

Software Licenses

Respondents must provide pricing for a five-year license to any and all software and/or web-based applications that are required for operation and/or performance of the systems included in the respondent's proposal. Detailed specifications about each software/application program must be included with respondent's proposal, including why the software/application is necessary and how it relates to the applicable system components.

Optional Campus/Building Walk-Through

Potential respondents that are interested in viewing the district campus areas in which work will be done may schedule an optional visit/walk-through of the sites by contacting Stacy Johnson at stacy.johnson@bdschools.us. Respondents are not required to visit the site prior to submitting a bid for the Project.

2023 WIRELESS INTERNET ACCESS POINT UPGRADES NETWORK CABLING

Cabling and all associated equipment must be CAT6 compliant. Cabling will be required to provide data to access points. Vendor will provide parts, materials, installation, and testing.

The scope of the project includes:

Network Cabling

- Cabling and connections must be consistent with existing data cabling and terminations.
- The UTP and STP wiring, jacks, patch cables, and patch panels shall be Category 6 plenum rated throughout the entire installation (NO Substitutions allowed without documented written approval).
- All cables being run for horizontal distribution within the plenum areas must be bundled together with cable ties every 6 feet, and supported by cable trays, and/or structures attached directly to the building structure/upper decking in the plenum areas or crawl spaces.
- Where cable trays and conduit are not provided, wiring shall be attached and supported to upper decking by way of J-hooks or bent steel rods installed between decking grooves, or comparable support devices, attached directly to the existing building structure decking or like framework.
- Wiring will not be supported by ceilings, ceiling hangers, or to existing electrical, plumbing, or air ventilation structures or to existing conduit.
- No single Cat6 run shall exceed 100 meters.
- Use provided sleeves for all firewall and/or floor interconnects. Seal all wall penetrations with Fire Stop red caulk (MetaCaulk 1000) or other pre-approved fire stop installation.
- Wiring must be routed so that it does not interfere with access to panels, switches, valves or other maintenance systems.
- The punch down jacks and punch down patch panel cross connects shall be designed so installer will always punch down the cable pairs according to EIA/TIA 568B specifications.

- TWISTED PAIRS MUST REMAIN TWISTED TO WITHIN 1/4" OF CONNECTOR. This is required for high-speed data networks.
- Wiring will not be installed near fluorescent lighting, high-voltage sources, electrical motors, or other sources of interference. Recommended distances for UTP cabling shall be at least 1 ft. for florescent lighting (unshielded), and 3 ft. for transformers or motors (unshielded).
- If STP cabling is required, vendor must request in writing to owner.
- Splices within cable runs are not acceptable because it may compromise the integrity of the wiring for high-speed data transmission.
- Contractors must adhere to manufacturers requirements for bending radius and pulling tensions for all cable runs.
- All conduits must have bushings at the end of the conduit to prevent cable jacket tears.
- Where cable is being run from one conduit to another, the cable vendor must ensure that twists do not occur during the cable installations as this can cause kinking and tangling of the cabling within the cable run.
- After installation is complete, any debris resulting from cable installation must be removed, with the area left as clean as before the installation started.

Exterior installs

- Any installs in exterior areas needs to be terminated with a keystone inside the building and provided an outdoor rated patch cable to the exterior device.
- Any penetrations need to be sealed with appropriate caulk.

Raceway

- The Contractor shall furnish and install; white, metal raceway, wire mold brand cable pathways, mechanically affixed.

Patch Panel/Cables

- The wiring components shall consist of jacks, faceplates, wire and all accessories required to properly install the wiring and devices.
- Faceplates, jacks, keystones should be of the brand Leviton, unless another brand is approved by owner in writing.
- Wiring will be labeled on both ends of the outlet, 3 inches back from punch down panel, and 3 inches back from the face plate punch down.
- Labels for all UTP wiring shall be white, self-laminating, adhesive labels.
 - EXAMPLE: 01-C-27 (RACK 01 - SHELF C – PORT 27)
- Cable contractor identification tags shall be attached above conduit stub-up, and at each end of every UTP installation.

Cable Certification Tests and Labeling

- UTP cable certification must be performed with a Fluke DTX1800 tester.
- Tests results shall be identified by the corresponding labeled Cable ID and must include wire map, resistance, length, propagation delay, impedance, return loss, attenuation, and crosstalk.

2023 WIRELESS INTERNET ACCESS POINT UPGRADES PROJECT WARRANTY

In addition to those warranties described elsewhere in the Contract Documents, the selected respondent warrants that materials and equipment furnished as part of the work will be of good quality and new unless the Contract Documents require or permit otherwise. The selected respondent will warrant that the Work will conform to the requirements of the Contract Documents and will be free from defects, except for those inherent in the quality of the Work the

Contract Documents require or permit. Work, materials, or equipment not conforming to these requirements may be considered defective. The Contractor's warranty excludes remedy for damage or defect caused by abuse, alterations to the Work not executed by the Contractor, improper or insufficient maintenance, improper operation, or normal wear and tear and normal usage. If required by the district, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment. In addition to any other warranties, guarantees or obligations set forth in the Contract Documents or applicable as a matter of a law and not in limitation of the terms of the Contract Documents, the selected respondent warrants and guarantees that:

1. The district will have good title to the Work and all materials and equipment incorporated into the Work and, unless otherwise expressly provided in the Contract Documents, will be new;
2. The Work and all materials and equipment incorporated into the Work will be free from all defects, including any defects in workmanship or materials;
3. The Work and all equipment incorporated into the Work will be fit for the purpose for which they are intended;
4. The Work and all materials and equipment incorporated into the Work will be merchantable; and
5. The Work and all materials and equipment incorporated into the Work will conform in all respects to the Contract Documents.

Upon notice of the breach of any of the foregoing warranties or guarantees or any other warranties or guarantees under the Contract Documents, the selected respondent, in addition to any other requirements in the Contract Documents, will commence to correct such breach within seven (7) days after written notice thereof and thereafter will use its best efforts to correct such breach to the satisfaction of the district; provided that if such notice is given after final payment hereunder, such seven (7) day period shall be extended to fourteen (14) days. The foregoing warranties and obligations of the selected respondent shall survive the final payment and/or termination of the Agreement between the district and the selected respondent.

The selected respondent shall, at the time of final completion of the Work and as a condition precedent to final payment to the selected respondent, assign to the district all manufacturers' warranties related to the materials and labor used in the Work. The selected respondent further agrees to perform the Work in such manner as to preserve any and all such manufacturers' warranties and deliver to the district warranties, project manuals, operating procedures, and other materials related to each of the systems and materials included in the selected respondent's Work and as required by the Contract Documents.

2023 WIRELESS INTERNET ACCESS POINT UPGRADES PROJECT BONDS

The successful respondent will be required to furnish both a labor and materials payment bond and performance bond, each in the amount of one hundred percent (100%) of the contract amount. Labor and payment bonds must include the following items: the full name and address of respondent and respondent's surety; the proper contract date; the exact amount of the contract; the engineer's name and address (if applicable); signature; corporate seal (if applicable); notarization; and Power of Attorney. Bond costs shall be clearly delineated in respondent's bids as a separate line item (not to be included in respondent's base bid).

2023 WIRELESS INTERNET ACCESS POINT UPGRADES PROJECT GENERAL CONDITIONS

In addition to Britton Deerfield School's General Conditions of Construction, these general terms and conditions will apply to all purchases and will be incorporated into and be part of any solicitation for goods and/or services and every contract entered into by the District, unless otherwise specified in writing by the BD Board of Education or the Superintendent. Within these general terms and conditions, the term, "selected respondent" refers to the entity whose proposal was accepted by the District.

1. Proposed terms, prices, and other commitments represent an offer to contract on the part of the respondent that, if accepted by the District, will become a legally binding contractual relationship between the District and respondent.
2. All proposed terms, prices, and other commitments must remain in effect for at least 90 days from the date on which proposals were due to the District.
3. No respondent may withdraw a proposal after submission of the proposal to the District except in the case where a respondent demonstrates to the District's satisfaction that a material and substantial mistake was made in preparing the proposal, in which event the respondent has 24 hours after receipt of the proposal by the District to deliver to the District, a notice in writing that respondent desires to withdraw its proposal describing the reasons for withdrawal. Once a proposal is withdrawn, it may not be re-submitted. Furthermore, if a bidder makes an error in extension of prices in a bid, the unit price shall govern at the discretion of the District.
4. The District reserves the right to waive any informalities or immaterial omissions or defects in any proposal. In the case of error in the extension of prices in the proposal or other arithmetical error, the unit (line-item) price shall govern.
5. The District will not pay any costs associated with the preparation or submission of any proposals and/or any other expenses associated with any proposal in response to this RFP.
6. The District reserves the right to reject any and all bids or accept part and reject part of any bid, with or without cause and for any reason.
7. The District is a public school district exempt from taxation. The District will furnish the successful respondent with tax exempt certificates and other required information upon request.
8. Respondents must not be debarred, suspended, or proposed for debarment by any federal entity. Submission of a proposal in response to this request for proposals represents respondent's acknowledgement that respondent is not debarred, suspended, or proposed for debarment by any federal agency.
9. Pursuant to Michigan's Freedom of Information Act, proposals received by the District become public records subject to disclosure to requesting third parties after the time and day at which proposals are due. The District will comply with its obligations under the law and may disclose the contents of a respondent's proposal if such is requested under FOIA.

10. Delivery of the goods and/or services to the District shall be made in the quantities and at the time or times specified in the Contract Documents. Time is always of the essence and failure to deliver the goods or perform the services within the time specified shall constitute a material default by the selected respondent. All goods will be delivered District FOB.
11. The selected respondent will indemnify, hold harmless, and defend the District from any and all claims, causes of action, or liability of any nature, whether arising out of tort, contract, statute, ordinance, or otherwise, which may be asserted against the District due to the acts or omissions of the selected respondent, its agents, employees, or subcontractors related to the performance of its obligations to the District.
12. Selected respondent agrees that the District will not be liable to the selected respondent, or any third party, for: (1) any liability claims, loss, damages, or expense of any kind, including, but not limited to any loss of profits or eligibility to receive profits, arising directly or indirectly out of the selected respondent's provision of the goods and/or services; (2) any incidental or consequential damages, however caused, and the selected respondent agrees, to the extent allowable by law, to indemnify and hold the District harmless against such liabilities, claims, losses, damages (consequential or otherwise) or expenses, or actions in respect thereof, asserted or brought against the District by or in right of third parties; or (3) any punitive damages. For purposes of these terms and conditions, incidental or consequential damages shall include, but not be limited to, loss of anticipated revenues, income, profits or savings; loss of or damage to reputation or good will; loss of business or financial opportunity; or any other indirect or special damages of any kind categorized as consequential or incidental damages under Michigan law.
13. The selected respondent will serve as an independent contractor of the District. The selected respondent alone is responsible for the hiring, supervising, and payment of any assistants, subcontractors, or other individuals necessary for the selected respondent's performance of its obligations to the District. The selected respondent shall be responsible for the payment of any and all federal, state, and local taxes and any and all fees applicable to the selected respondent's provision of the goods and/or services to the district unless otherwise agreed to in writing by the District Superintendent.
14. Pursuant to Public Act 317 and 318 of 1968, as amended (MCL 15.321, et seq.), Public Act 451 of 1976, as amended (MCLA 380.1 et seq.), and District Board Policy no contracts shall be entered into between the District, including all agencies and departments thereof, and any District agent, unless such is expressly authorized by the law and District Board Policy and the proper steps have been followed. To avoid any real or perceived conflict of interest, respondents must, when requested, provide the District with a signed and notarized familial disclosure affidavit and shall promptly notify the District Superintendent in writing of any familial or business relationship that exists between the selected respondent and any board member or employee of the District.
15. These general terms and conditions shall bind and inure to the benefit of the District and the selected respondent, their successors, and approved assigns, if any.
16. These general terms and conditions are enforceable only by the District and the selected respondent. No other person or entity may enforce any of these terms or conditions and/or any of the terms or conditions contained in a written agreement between the

District and the selected respondent, nor are any of the before-mentioned items intended to confer third party beneficiary status on any third party.

17. The selected respondent must perform its obligations to the District in compliance with all federal, state, and local laws applicable, and with all regulations and administrative rules established pursuant to those laws.
18. The District shall have the right at all times to enforce the provisions of these general terms and conditions in strict accordance with the terms hereof, notwithstanding any conduct or custom on the part of the District in refraining from doing so at any time or times. The failure of the District at any such time or times to enforce its right under such provisions shall not be constructed as having created a custom in any way or manner, contrary to specific provisions of these general terms and conditions or as having in any way or manner modified or waived the same. If any provision of these terms and conditions shall be held invalid by any applicable statute or regulation or by a decision of a court of competent jurisdiction, such invalidity shall not affect any other provision of these general terms and conditions that can be given affect without the invalid provision, and, to this end, the provisions hereof are severable.
19. These general terms and conditions shall be deemed to have been executed in the state of Michigan and the substantive laws of the state of Michigan shall govern the enforcement of these general terms and conditions and the rights and remedies of the District and the selected respondent.
20. The District and the selected respondent agree that no person shall be subject to unlawful discrimination based on race; national or ethnic origin; color; sex; religion; age; sexual orientation; gender expression or identity; pregnancy; marital status; familial status; economic status or source of income; mental or physical disability; or military service in programs, activities, services, benefits, or employment in connection with these terms and conditions.
21. When necessary, the District may disclose to the selected respondent confidential information which is protected under state and/or Federal law such as the Family Educational Rights and Privacy Act of 1974, as amended ("FERPA"), the Individuals with Disabilities Education Act ("IDEA"), the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), the Patient Protection and Affordable Care Act of 2010, Section 504 of the Rehabilitation Act of 1973. The selected respondent agrees to make reasonable effort to: (i) not use any of the District's confidential information or for its own use or for any purpose other than the specific purpose of providing the services described herein; (ii) not voluntarily disclose any of the District's confidential information to any other person or entity; and (iii) to take all reasonable measures to protect the confidentiality of, and avoid disclosure or use of, the District's confidential information in order to prevent it from falling into the public domain or the possession of persons other than those persons authorized to have such information.
22. In addition to any insurance required by applicable law, the selected respondent must obtain and maintain throughout the term during which service will be provided the following minimum amounts of insurance:

Public liability:	\$1,000,000
Professional liability:	\$1,000,000
Excess liability:	\$2,000,000

Worker's compensation: as required by Michigan law

23. The selected respondent warrants and further guarantees that the services will be provided to the District with all due diligence and dispatch and will be performed with the highest degree of skill and competence. Services will be performed in a workmanlike manner and in compliance with all applicable laws and regulations.

The District reserves the right to reject any and all proposals received with or without cause, and reserves the right to select the proposal which is determined to be in the best interest of the District.

SUBMISSION REQUIREMENTS

Proposals submitted in response to this RFP are to follow the outline described below and must address all requested information. Any additional information that respondent wishes to include that is not specifically addressed below should be included in the appendix to the proposal. Respondents are encouraged to keep proposals brief and to the point.

Respondents to this RFP must submit the following information to the District's Superintendent, Stacy Johnson, at or before 2:00 PM, on April 6, 2023. Proposal documents may be delivered to either of the following:

Britton Deerfield Schools
Attn: Stacy Johnson, Superintendent
201 College Ave.
Britton, MI 49229

OR

stacy.johnson@bdschools.us

Proposals should be prepared in a manner that is simple and economical, but sufficiently detailed to allow the District to make an informed decision.

1. Cover letter – Respondent's must provide a cover letter signed by an authorized official who has the ability to legally bind the respondent in contract. The cover letter should confirm respondent's understanding of this RFP and should include a general understanding of the scope of work and an overview of the history and qualifications of the individual/firm. The cover letter should also include a proposed timeline for completion of the work.
2. Fees – Respondent must detail all costs associated with respondent's performance of the services proposed in respondent's response to this RFP (including all bond costs). Respondents proposed fee should include a total, not to exceed lump sum amount for the provision of the goods and services described above. The fee provided must include all general conditions, if any, that respondent expects to incur for the project. Specific goods and services included in the lump sum should be detailed in a line-item format so that reviewers can determine what fees are applicable to which goods and services. Respondents must complete the districts' bid form, which requires fees for goods, services (labor), and software broken down by project category and campus/building.
3. Requirements of the District – Respondent must detail all requirements of the District and should also note any exceptions to the District's general terms and conditions applicable to this RFP, which are provided below.
4. Proof of Insurance – Respondent must provide proof of insurance that meets the requirements of this RFP.

5. District forms – Respondent must complete and provide the following forms, which are available at <https://www.bdschools.us>:
- A. Familial Disclosure
 - B. Affidavit of Compliance Iran Economic Sanctions Act
 - C. Conflict of Interest Certification
 - D. Michigan-based Business Form
 - E. Suspended or Disbarred Vendor Form

All proposals must be received no later than 2:00 PM on April 6, 2023. Proposals received after that time may be rejected at the discretion of the District. Proposals will only be accepted if submitted electronically via email or in hard copy form to the attention of the District's Superintendent.

Questions

Please direct all questions regarding this request for proposals to Stacy Johnson via email at Stacy.Johnson@bdschools.us. Questions will only be addressed via email so that responses can be shared with all interested parties in the form of addenda to the RFP. Questions must be submitted no later than 5:00 PM on Monday, April 3, 2023.

AFFIDAVIT OF COMPLIANCE
IRAN ECONOMIC SANCTIONS ACT

The undersigned, the owner or authorized officer of _____
(the "Bidder") pursuant to the compliance certification requirement contained in the Britton Deerfield School District's Board Policy and the request for bids/proposals, hereby certifies, represents, and warrants that the Bidder, including its officers, directors, and employees, is not an "Iran Linked Business."

"Iran Linked Business" means either of the following:

1. A person engaging in investment activities in the energy sector of Iran, including a person that provides oil or liquefied natural gas takers or products used to construct or maintain pipelines used to transport oil or liquefied natural gas for the energy sector of Iran.
2. A financial institution that extends credit to another person, if that person will use the credit to engage in investment activities in the energy sector of Iran.

MCL 129.312(e)(i-ii).

Furthermore, the Bidder, if awarded a contract by the Britton Deerfield School District, affirms that it will not become an "Iran Linked Business" at any time during the course of performing under the contract.

The Bidder further acknowledges and understands that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or two times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of the Britton Deerfield School District's investigation, and reasonable attorney fees, in addition to the fine. Furthermore, a person who submitted a false certification shall be ineligible to bid on a request for proposal for three years from the date the public entity determines that the person has submitted the false certification. MCL 129.315.

Bidder Name: _____

By: _____

Authorized Representative Name: _____

Its: _____

Date: _____

State of _____)
)ss.
County of _____)

This instrument was acknowledged before me on the _____ day of _____, _____, by _____.

Notary Public

_____ County, _____

My commission expires: _____

Familial Disclosure Statement

The undersigned, the owner or authorized officer of _____ (the "Bidder") hereby discloses the following familial relationships between the owner or any employee of the Bidder and any member of the Britton Deerfield School District Board of Education and/or the Britton Deerfield School District Superintendent. The Britton Deerfield School District Board of Education is comprised of the following members: **Jennifer Spaulding, Matt Wynn, Adam Roehm, Jim Mueller, Jim Frayer, Yvonne Thomas, and Nancy Downard**. The Britton Deerfield School District Superintendent is **Stacy Johnson**.

The following information describes the existing familial relationships:

<u>Owner/Employee Name</u>	<u>Related To</u>	<u>Relationship</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____

(Attach additional sheets if necessary)

☐ No familial relationships exist. (check box only if no familial relationship exists)

Bidder Name: _____

Bidder EIN #: _____

By: _____

Authorized Representative Name: _____

Its: _____

Date: _____

State of _____)
)ss.
County of _____)

This instrument was acknowledged before me on the _____ day of _____, _____, by _____.

Notary Public

County, _____

My commission expires: _____

Suspended or Debarred Vendor

The undersigned, the owner or authorized officer of _____
(the "Bidder") hereby certifies and affirms that it and its principals are not debarred, suspended, proposed
for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency from
doing business with the Federal Government.

Information regarding whether or not a business is suspended or debarred is available at the Federal System for Award Management website (www.sam.gov).

Bidder Name: _____

Bidder EIN #: _____

By: _____

Authorized Representative Name: _____

Its: _____

Date: _____

State of _____)
)ss.
County of _____)

This instrument was acknowledged before me on the _____ day of _____, _____, by _____.

Notary Public

____ County, _____

My commission expires: _____

Conflict of Interest Certification

The undersigned, the owner or authorized officer of _____
(the "Bidder") hereby certifies and affirms that no Board member or officer, employee, or agent of the Britton Deerfield School District, **which were involved in the solicitation of the request for bid/proposal, or is likely to be involved in any negotiation, renegotiation, approving or representation of or on behalf of the Britton Deerfield School District** has any pecuniary or beneficial interest, direct or indirect, in Bidder or Bidder's business as is defined in MCL 15.322 *et seq.*

*****Vendors that believe a conflict of interest exists are not necessarily excluded from doing business with the Britton Deerfield School District, however, the conflict must be disclosed and certain procedures must be followed regarding the awarding of any bid. Vendors that believe a conflict exists or may exist should contact the Britton Deerfield School District's Superintendent prior to the submission of any bid/proposal at 517.451.4581.**

Furthermore, the undersigned affirms that it has not provided any gifts, favors, or other benefits to the Britton Deerfield School District Board members, officers, employees, or agents, which could reasonably be deemed to influence their recommendation regarding the Bidder's proposal/bid. And, if the Bidder is awarded a contract with the Britton Deerfield School District, Bidder further affirms that it will not provide any gifts, favors, or other benefits to the Britton Deerfield School District Board members, officers, employees, or agents of a value which exceeds the amount established annually by the Michigan Department of Education. This amount is available by contacting the Superintendent at 517.451.4581.

Bidder Name: _____

Bidder EIN #: _____

By: _____

Authorized Representative Name: _____

Its: _____

Date: _____

State of _____)
County of _____) ss.

This instrument was acknowledged before me on the _____ day of _____, _____, by _____.

Notary Public

_____, County, _____

My commission expires: _____

**Michigan Business Certification &
Authorization for Verification**

The undersigned, the owner or authorized officer of _____ (the "Bidder") hereby certifies that it has submitted a bid or proposal to the Britton Deerfield School District and that the Bidder is a "Michigan Business" as defined in MCL 18.1268(1) and (2). The Bidder certifies that it has, within the 12 months immediately preceding the bid/proposal deadline or for the period that the business has been in existence, if the business is a newly established within the 12 months immediately preceding the bid deadline:

1. Filed a Michigan single business tax return or Michigan business tax return showing a portion or all of the income tax base allocated or apportioned to the state of Michigan pursuant to the former single business tax act, 1975 PA 228, or the Michigan business tax act, 2007 PA 36, MCL 208.11101 to 208.1601; or
2. Filed a Michigan income tax return showing income generated in or attributed to the state of Michigan; or
3. Withheld Michigan income tax from compensation paid to the bidder's owners and remitted the tax to the department of treasury.

The Bidder further certifies that its filing or withholding satisfying one or more of the above criteria was more than a nominal filing for the purpose of gaining the status of a Michigan business, but shall indicate a significant business presence in the state, considering the size of the business and nature of its activities.

The Bidder hereby authorizes the Michigan Department of Treasury to verify that the Bidder has or has not satisfied at least one of the above-enumerated criteria. This authorization shall permit the Michigan Department of Treasury to disclose the verifying information to the Britton Deerfield School District in accordance with the procedures established by Section 28 of 1941 PA 122, MCL 205.28 and Section 623a of 1976 PA 451, MCL 380.623a.

Bidder Name: _____

Bidder EIN #: _____

By: _____

Authorized Representative Name: _____

Its: _____

Date: _____

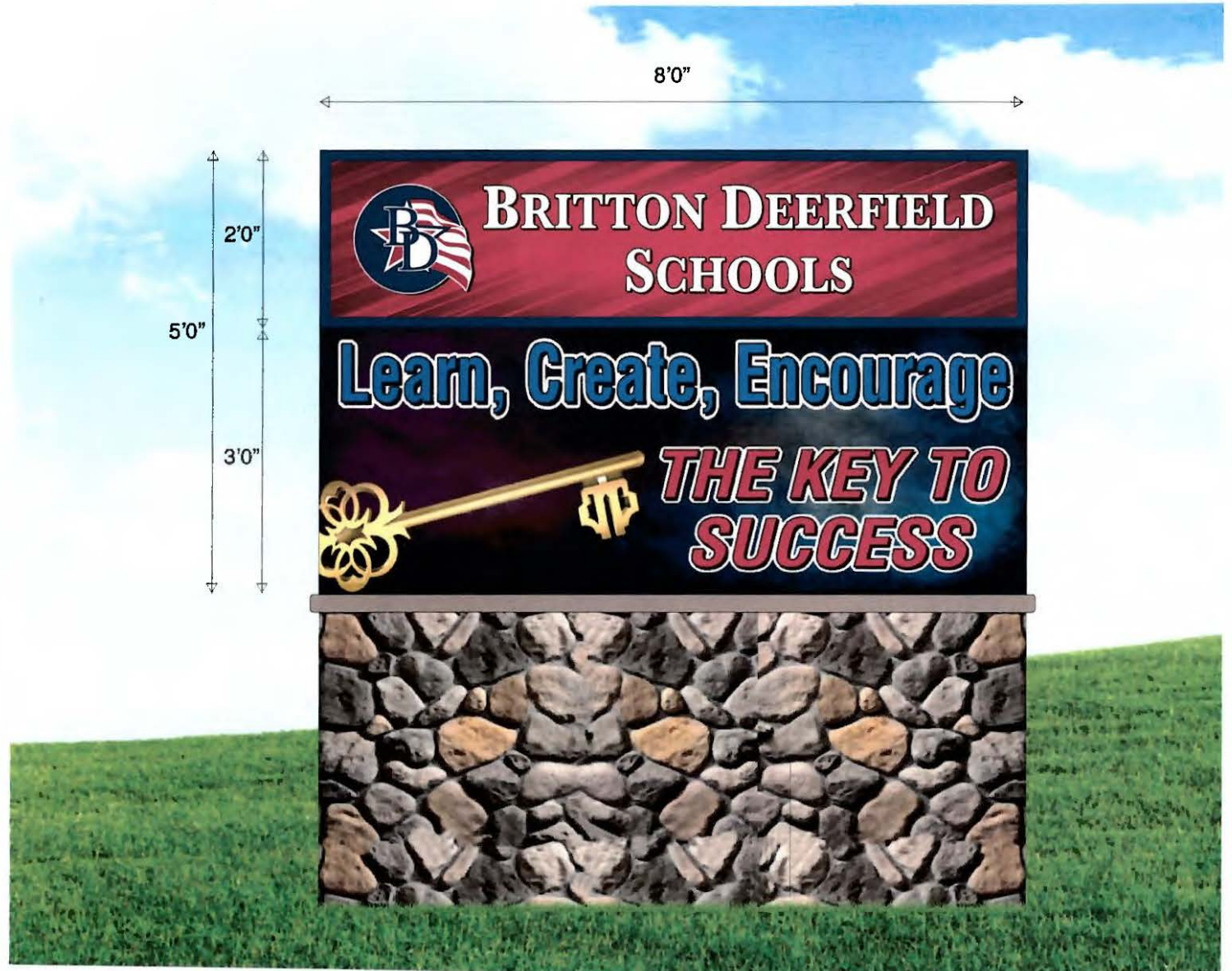
State of _____)
)ss.
County of _____)

This instrument was acknowledged before me on the _____ day of _____, _____, by _____.

Notary Public

County, _____

My commission expires: _____





8'0"

2'0"

4'0"

2'0"

**BRITTON DEERFIELD
SCHOOLS**

Learn, Create, Encourage

**THE KEY TO
SUCCESS**