

# Britton-Deerfield PTO

## Meeting Agenda

December 14, 2023 @6:15pm – Deerfield Building

### 1. WELCOME

2. **SECRETARY'S REPORT** – Approval of November 9<sup>th</sup> meeting minutes

### 3. TREASURER'S REPORT

### 4. OLD BUSINESS

- Holiday Bazaar
- Concert Bake Sale

### 5. NEW BUSINESS/UPCOMING EVENTS

- Staff Christmas – approved up to \$200
- December
  - 15<sup>th</sup> – Santa Shop
    - Britton – library room
    - Deerfield – sensory room
- January or February
  - Penny Wars
  - School Assembly
- March
  - 2<sup>nd</sup> – Mother/Son Dodgeball and Daddy/Daughter Dance @Deerfield Building
    - Theme: Mario
    - Dodgeball Host –
    - DJ - Carl
    - Times: Dodgeball 11-1:00pm, Dance 6-8:00pm
    - Decorations expense approval \$\_\_\_\_\_
    - Food expense approval \$\_\_\_\_\_
  - 4<sup>th</sup>-8<sup>th</sup> – Book Fair Week
  - 7<sup>th</sup> – Literacy Night
- April
  - 12<sup>th</sup> – Walkathon (19<sup>th</sup> Rain Date) @Britton Building, time TBD by Admin
    - Online collection options
    - DJ expense approval \$\_\_\_\_\_

- Water/Snack expense approval \$\_\_\_\_\_
- May
  - 6<sup>th</sup>-10<sup>th</sup> – Teacher Appreciation Week
    - Expense approval \$\_\_\_\_\_
  - ? - Field Day
    - Water/Food expense approval \$\_\_\_\_\_

**6. ADJOURNMENT**

- Next meeting January 11th @Britton Building